
Filkins & Broughton Poggs Parish Council

Please address all correspondence to the Parish Clerk:

Mrs. Christine Hoad, Wynwood Filkins, Lechlade, Glos. GL7 3JG

Tel: 01367 860388 E mail: clerk@filkins.org.uk

31 October 2023

You are hereby summoned to attend the next meeting of Filkins & Broughton Poggs Parish Council which will be held on Wednesday 8 November 2023 at 7.30pm in Filkins Village Hall Committee Room. Members of the public are invited to attend.

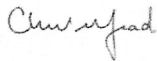
1. Apologies for Absence and to receive Declarations of Pecuniary, personal or prejudicial interest in respect of matters contained in the agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of Officers.
- 2 Minutes
 - 2.1 To accept minutes of last Parish Council meeting 12 October 2023
 - 2.2 To accept into record notes from Planning Committee 24 October 2023
 - 2.3 Matters for information only arising from the last minutes
- 3 Open Forum
 - 3.1 County & District Councillors report
 - 3.2 Adjournment for Public Participation. Members of the public wishing to speak will each be given the opportunity to address the council for 3 minutes.
- 4 Vacancy for Councillor – process
- 5 **Monthly Working Party updates**
 - 5.1 Planning & Environment - **Cllr Howe, Jones, Robbins**
Applications received after the agenda has been posted but on the WODC website may be discussed at the meeting.
 - 5.1.1 23/00083/FUL Land on A361 Broughton Poggs – awaiting decision – further amendments
 - 5.1.2 22/00056/APPEAL The Old Bull – appeal upheld
 - 5.1.3 23/01323/LBC 1 The Coach House – retrospective – awaiting decision
 - 5.1.4 23/02100/S73 Pear Tree Farm – awaiting decision
 - 5.1.5 23/02531/LBC Methodist Chapel retrospective – awaiting decision
 - 5.1.6 23/02556/HHD Anstruther – awaiting decision
 - 5.2 Property, Cemetery & Highways – **Cllr Jones/Robbins**
 - 5.2.1 Platinum Garden – progress report Cllr Robbins
 - 5.2.2 Taylors Close- Fencing – Update Cllr Robbins
 - 5.2.3 Telephone Box/Defibrillator – Update Cllr Howe progress
 - 5.2.4 Speedwatch – monthly report
 - 5.2.5 The Five Aills – registration as a Community Asset – Cllr Evans – progress report
 - 5.3 Swimming Pool – **Cllr Robbins/Cllr McIntyre**
 - 5.4 Village Hall – Representative needed
 - 5.5 Village Shop – Representative needed Report from AGM
- 6 Finance - **RFO**
 - 6.1 To resolve and approve the payments for October 2023 – Parish Council & Village Centre and account balances
 - 6.2 2nd draft of budget for 2024/25 – for discussion
- 7 Community Emergency Plan – Update **Cllr McIntyre/Howe**
- 8 Dates for meetings 2024 - Clerk

EXCLUSION OF PUBLIC

The Committee is asked to consider passing the following resolution: "That under Section 50A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12A of the Act."

- 9 Communication Policy – for discussion

- 10 Date of next Parish Council meetings 13/12, 10/01/24,



Cris Hoad
Clerk to the Council

Filkins and Broughton Poggs Parish Council

Minutes of Meeting of the Parish Council on 8 November 2023	
	<p><u>Present</u> Cllr Howe, Cllr Jones, Cllr Evans, Cllr Robbins Members of the Public – Cllr E James</p>
56/24	<p>Apologies for Absence 56.1 Cllr McIntyre delayed at work. Accepted</p>
57/24	<p>To receive Declarations of Pecuniary, Personal or Prejudicial Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers 57.1 Cllr Evans – personal – Planning application Anstruther</p>
58/24	<p>To Accept Minutes of Last Meetings 58.1 Minutes for Council meeting on 12 October 2023 have been circulated to Councillors. Accepted and signed by council. 58.2 Matters arising - none</p>
59/24	<p>Open Forum 59.1 County Councillor</p> <ul style="list-style-type: none"> • Fire Station in Carterton- funding in place subject to Ruely Road being sold • LTN's – challenge to have removed but amendment has moved away from air pollution to reason to drive • End to congestion limits is being pursued- discussion was positive – changes revisited for disabled, taxis buses • Proposal from Lib Dem to support open immigration policy- Government proposals should not be brought to CC. Housing supply, NHS strains were discussed. These were acknowledged but was passed. Should not have been brought but once in public domain has to be voted on. • Budget 2024/25 – Council elections are in the same year so councillors want their projects put through. Funding from Government not yet known • Bus 64 – due to start very soon. • Confirmation that 20mph is effectively voluntary <p>59.2 District Councillor</p> <ul style="list-style-type: none"> • Budget being set for 2024/25 there has been over spending. Will be set by 10/01/24 • Review of services being supplied by Publica underway. Planning, bins may be brought back to WODC • More electric vehicle infrastructure across county • Local Plan – need to keep an eye on affordable housing – One supplier for land are now paying too much as cap in place • Scrutiny Committee processes now being looked at <p>59.3 Members of public present</p> <ul style="list-style-type: none"> • None
60/24	<p>Vacancy for Councillor</p> <ul style="list-style-type: none"> • Noelle Walsh resigned from the Councillor- thanks have been sent to her by Cllr Howe. The vacancy has been reported to WODC to start the recruitment process. If no election is called by 21 November notice is posted and residents can come forward for co-option. Our Vacancy Policy outlines our procedure.
61/24	<p>Monthly Working Party Updates 61.1 Planning - Cllrs Howe, Robbins, Jones</p>

Signed:



Date:

13th November 23¹⁵

	<p>61.1.1 23/00083/FUL Land on A361 Broughton Poggs – awaiting decision. New flood report submitted and hard standing moved.</p> <p>61.1.2 The Old Bull – appeal upheld</p> <p>61.1.3 23/01323/LBC 1 The Coach House – awaiting decision – extra time being taken as listed building and works have been started</p> <p>61.1.4 23/02100/S73 Pear Tree Farm – awaiting decision</p> <p>61.1.5 23/02531/LBC – Methodist Chapel – retrospective awaiting decision</p> <p>61.1.6 23/02556/HHD – Anstruther – awaiting decision</p>
	<p>62.2 Property, Cemetery & Highways – Cllrs Howe, Jones, Robbins</p> <p>62.2.1 Platinum Garden – Hardcore and hoggin now laid. Grass and meadow area levelled and seeded. Trees arriving on 23 November, Trellis to put up on low wall in spring. Bench has been put in place. Bulbs to plant. Thanks to everyone who has worked on the project. Andy suggested making excess wood could be made into arch over entrance.</p> <p>62.2.2 Taylors Close – Fencing finished chicken wire on bottom. Gates to be put in Hickmans quoted £8k for grass area to be levelled. Cllr Robbins has spoken to Matt Simpson and will follow up. If we are seeding we can also re seed in Spring. Cllr Jones will speak to someone about seed. We have some flex with the budget. Cllr Jones donated a second mower to the council. Many thanks. Groundsman has some hours he owes us so he will cut the swimming pool grass and weed the beds in the playground. Use of the mower has been addressed.</p> <p>62.2.3 Telephone Box – The box has been stripped and first coat of paint – will need a second. Bottom of door is rotten will be replaced along with piece where handle is Board needs to go on back and then defib put in place. Solar light will be installed. Frames for glass and extra paint have been ordered.</p> <p>Action: Cllr Howe/Robbins</p> <p>62.2.4 Speedwatch – Report not received yet this month. Signage has been erected on entrances to village.</p> <p>62.2.5 The 5 Alls – Cllr Evans reported draft is ready to be submitted. Lease holder will be contacted if approved. WODC will report back- they say 8 weeks. If it goes for sale we will get approx. 6 weeks to decide if we want to buy it – then 6 months to put bid together. Need to think about process to put in place – presume raise money through villagers. If no enthusiasm then it will move on.</p> <p>Action: Cllr Evans to follow up</p> <p>62.3 Swimming Pool – Cllrs Robbins, McIntyre</p> <p>62.3.1 Pool has been put to bed. Pump house roof finished – new doors were donated and hung. Overhang was raised as concern by one resident</p> <p>62.4 Environment pond – Sleepers have lifted Cllr Robbins will bolt down. Cllr Jones has steel Pins if required.</p> <p>62.5 Village Hall Representative</p> <p>62.5.1 Cllr Howe will take over as representative for the Parish Council.</p> <p>62.6 Village Shop Representative</p> <p>62.6.1 Cllr Evans volunteered to take over as our representative. Concerns were raised at the AGM re marketing the shop and raising their takings. Accounts being re-done. We should see if we can help in any way. Cllr Evans, Howe and Clerk will meet to discuss a way forward.</p>
63/24	<p>Finance</p> <p>63.1 To resolve and approve payments for November 2023. List was signed by Cllr Howe & Evans. Payments will be authorised after the meeting. It was agreed that the end of November payments will be agreed by the finance committee</p> <p>Account balances to end of October Parish Council £14,566.79 Current, £37077.69 deposit.</p> <p>Village Centre £38650.18 Current and £1396.74 COIF. £19741.91 in working capital.</p>

Signed:



Date:

13th December 23

	<p>63.2 2nd draft of Budget to set Precept - figures were distributed before meeting and Councillors looked through. Based on expected payments/income for 2023/24 which is so far coming in on budget. We do not know about any project arising from the CLP, so nothing can be put in the budget - Richard Martin email dated 24th October 2023, advises, confirms, no money required from Parish Council. Budget was added for the Emergency Plan and speed indicator equipment with annual charges. Unmetered electric also reduced.</p> <p>All Council agreed precept will remain at £20,500. It was suggested that the portion of the Council Tax was passed to the flat to be paid with say 6 months notice. Percentage increase will be looked at for amount of notice to be given. In spring/summer council will meet at the Village Centre and review our last 5 year plan. Taram will be put over the beds and then covered in bark by the Groundsman as he has a few hours he owes us – cost of this will be taken out of the residue of the playground budget. Playground Committee will be contacted as to future maintenance.</p>
64/24	<p>Community Emergency Plan</p> <p>64.1 Draft has been started – evacuation point could be village hall, church, school. Cllr Howe met with Jude Jones re medical point of view which will be added. This will of course depend on the emergency. When finalised it would need to be discussed as to where the emergency plan is kept. Also need list of people who can do First Aid</p>
65/24	<p>Next Meeting will be held on Wednesday 13 December 2023 in the village hall committee room. Following meetings will be 2024 - 10/01, 13/02, 13/03, 10/04, 08/05, 18/06, 10/07, 11/09, 09/10, 13/11, 11/12</p>
66/24	<p>EXCLUSION OF PUBLIC</p> <p>The Committee is asked to consider passing the following resolution: "That under Section 50A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12A of the Act."</p> <p>66.1 Correspondence Policy was discussed and agreed to November 2025</p>

Signed:





Date:

13th December 23¹⁷

Filkins & Broughton Poggs Parish Council**Transactions for Current Account**

Voucher	Date	Chq/Rec No.	Description	Supplier	Total	Balance	Cashed date
			STARTING BALANCE			9,197.65	
84	27/11/2023	BACS	PAYE & NI	HMRC	-109.40	9,644.78	28/11/2023
89	06/12/2023	Direct Debit	SSE Unmetered Electric	SSE Enterprise Cx	-196.10	9,448.68	
87	13/12/2023	BACS	Village Hall Hire	Filkins Village Hall	-14.00	9,434.68	
88	13/12/2023	BACS	Platinum Garden	Platinum Garden f	-40.00	9,394.68	
90	13/12/2023	BACS	Membership	Society of Local C	-91.50	9,303.18	
91	13/12/2023	BACS	Clerk Wages & expenses	Clerk Filkins & Brc	-788.88	8,514.30	
92	13/12/2023	BACS	PAYE & NI	HMRC	-223.58	8,290.72	
			CLOSING BALANCE			8,290.72	
			Value of uncashed entries	£-1,354.06	Bank statement should show	£9,644.78	

 13th Dec. 23
 13/12/23

VILLAGE CENTRE - FILKINS

Date From : 06/11/2023

Date To : 30/12/2023

Details

Debit

Credit

Balance

No	Date	Balance B/Fwd :			37757.23
					37757.23
	06/11/2023	Castle Water	52.25		37704.98
	17/11/2023	Moore Allen Fees	68.4		37636.58
	23/11/2023	Cameron Recruitment		475	38111.58
	17/11/2023	Playsafety	36		38075.58
	Paid from credit	Octopus	32.44		
		Bank Balance :			38075.58

Bank Balance		23/11/2023			£38,111.58
COIF Account		23/11/2023			£1,439.41
					£39,550.99
After date payments					£36.00
After date receipts					£0.00
Working Capital 13.12.2023					£19,245.98
Reserves					
				WODC Covid Grant	18657.42
				Kick about field fence	-3090
Playground maintenance	869.6			Bowls Blub wall	-1200
WODC Covid Grant balance	2467.42			VC Garden Trees	-2400
Kick about field ground levelling	3500			Playground	-6000
Pool Membership	13467.99			Ground levelling	-3500

£20,305.01

2467.42

adl 13. Dec 23

13/12/23