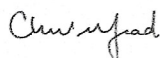

Filkins & Broughton Poggs Parish Council

Please address all correspondence to the Parish Clerk:
Mrs. Christine Hoad, Wynwood Filkins, Lechlade, Glos. GL7 3JG
Tel: 01367 860388 E mail: clerk@filkins.org.uk

7 September 2023

You are hereby summoned to attend the next meeting of Filkins & Broughton Poggs Parish Council which will be held on Wednesday 19 September 2023 at 7.30pm in Filkins Village Hall Committee Room. Members of the public are invited to attend.

1. Apologies for Absence and to receive Declarations of Pecuniary, personal or prejudicial interest in respect of matters contained in the agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of Officers.
- 2 Minutes
 - 2.1 To accept minutes of last Parish Council meeting 12 July 2023
 - 2.2 To receive minutes of Finance meeting 16 August 2023
 - 2.3 To receive minutes of Planning meeting 3 September 2023
 - 2.4 Matters for information only arising from the last minutes
- 3 Open Forum
 - 3.1 County & District Councillors report
 - 3.2 Adjournment for Public Participation. Members of the public wishing to speak will each be given the opportunity to address the council for 3 minutes.
 - 3.3 Speedwatch - Update from Emmaline McConnell and Lee Avery
- 4 **Monthly Working Party updates**
 - 4.1 **Planning & Environment - Cllr Howe, Jones, Robbins**
Applications received after the agenda has been posted but on the WODC website may be discussed at the meeting.
 - 4.1.1 23/00083/FUL Land on A361 Broughton Poggs - awaiting decision
 - 4.1.2 23/00565/FUL & 23/00566/LBC Manor Farm Cottage Broughton Poggs - Approved
 - 4.1.3 22/00056/APPEAL The Old Bull - awaiting decision
 - 4.1.4 23/01323/LBC 1 The Coach House - retrospective - awaiting decision
 - 4.1.5 23/01165/HHD Corner Cottage Broughton Poggs - approved
 - 4.1.6 23/01496/HHD St Peters House - withdrawn
 - 4.1.7 23/01341/HHD Stable Barn, Goodfellows Yard - withdrawn
 - 4.1.8 23/01705/FUL Oxleaze Farm - awaiting decision
 - 4.1.9 23/01923/HHD Brocton House Broughton Poggs - awaiting decision
 - 4.1.10 23/02100/S73 Pear Tree Farm - awaiting decision
 - 4.2 **Property, Cemetery & Highways - Cllr Jones/Robbins**
 - 4.2.1 Platinum Garden - progress report Cllr Robbins
 - 4.2.2 Taylors Close- Fencing - Update Cllr Robbins
 - 4.2.3 SSE Telephone Box - Update Cllr Howe/Jones progress
 - 4.2.4 Pump House roof - refurbishment Cllr Robbins
 - 4.2.6 20mph speed limit - to discuss responses from newsletter article
 - 4.2.7 Street Lighting - update on costings of switches to turn off lights 00.00-06.00 and response from OCC re adoption. Replacement/removal of last light. Clerk
 - 4.2.8 The Five Aills - registration as a Community Asset - Cllr Evans
 - 4.2.9 Salt Bins- if required location sites for Filkins & Broughton Poggs
 - 4.2.10 Defibrillator - update
 - 4.3 Swimming Pool - **Cllr Robbins/McIntyre**
 - 4.4 Village Hall - Update - **Cllr Walsh**
 - 4.5 Village Shop - Request for line painting in parking area outside village shop - **Cllr Walsh**
- 5 Finance - **RFO**
 - 5.1 To resolve and approve the payments for August/September 2023 - Parish Council & Village Centre and account balances
 - 5.2 Change to banking arrangements - Unity and Barclays bank confirmation
 - 5.3 Request for donation - Citizens Advice Bureau
- 6 Community Emergency Plan - **Cllr McIntyre/Howe**
- 7 Salt Bins - requirement
- 8 CLP- progress report further consultation taking place
- 9 2041 Plan - consultation
- 10 NGS - Permission to use Hardcastles Field for parking - 2 June 2024
- 11 Date of next Parish Council meetings 12/10, 08/11, 13/12



Cris Hoad
Clerk to the Council

Filkins and Broughton Poggs Parish Council

Minutes of Meeting of the Parish Council on 19 September 2023	
	<p>Present Cllr Howe, Cllr McIntyre, Cllr Evans, Cllr Walsh, Cllr Jones Members of the Public – Cllr N Leverton, Cllr Edward James, 6 Members of Public</p>
36/24	<p>Apologies for Absence 36.1 Cllr Robbins</p>
37/24	<p>To receive Declarations of Pecuniary, Personal or Prejudicial Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers 37.1 None</p>
38/24	<p>To Accept Minutes of Last Meetings 38.1 Minutes for Council meeting on 12 July 2023 have been circulated to Councillors. Accepted and signed by council. 38.2 Minutes of Finance Meeting 16 August 2023 accepted 38.3 Minutes of Planning Meeting 3 September 2023 accepted 38.4 Matters arising - none</p>
39/24	<p>Open Forum 39.1 County Councillor</p> <ul style="list-style-type: none"> OCC undertaking a feasibility study on franchising local bus services, Oxfordshire Municipal Bus Company, – they would dictate routes/number of buses/school links/facilities. Government grant received for rural bus service Witney/Carterton/Swindon. Route out for tender. Potholes up significantly. B4477 white lines drawn schedule of works available after Localities meeting. OCC have run out of money to fix B4477 currently Road maybe closed from Brize Norton to Curbridge for a 2 way cycle path. Not until 2025/26 Budget 2024 – looking to make cuts. Large payments made for redundancies – uplift in inflation etc to blame Woodstock – parking meters installed for on street parking – consultation was against- but were installed. £32k taken in revenue since April – 542 penalty notices issued. Botley road will not re-open until October 2024 – not yet known if pedestrians will be able to walk under the bridge Ofsted report received on Oxfordshire Teaching – scathing report for SEND pupils. Changes being implemented <p>39.2 District Councillor</p> <ul style="list-style-type: none"> Further to Woodstock parking charges it is expected you will have to pay for parking in Witney and Carterton next year Sports Direct has taken Debenhams site – Café Rouge looking to close New bus service from October 2023 from Carterton to London School buses – some pupils expected to walk 2-3 miles over tracks behind hedges and roads – policy being reviewed Local Plan 2041 out for consultation until 25/10. No 5 year housing supply Consultation on Witney High Street also underway <p>39.3 Members of public present</p> <ul style="list-style-type: none"> Can the proposed 20mph limit be extended to run to village signs on B4477 as Clanfield. OCC will be asked

Signed:



Date:

12TH OCT 23.

	<ul style="list-style-type: none"> • Can there be a space left for access by the stile from Rouses Lane to access ECT field. No right of way – we will look into this as information was only received just before the meeting. • Is there any information on Gigaclear some leaflets were delivered but not to all houses. Information on their website to register an interest. <p>39.4 Speedwatch</p> <ul style="list-style-type: none"> • Not hear to fight for 20mph limit just highlight speeding issues • 4 members attended the meeting – information was handed out. One car doing 73mph – average speed over last month 41mps. 16% of cars are above 30mph • 11 sites have been agreed with TVP. Only one site in Broughton Poggs but geography of the road does not lead to standing anywhere else • Cars over 36mph will receive a letter. All data on a national database. • Notices will be erected on entrances to village • Funding being sort elsewhere to take pressure off Parish Council • Very good thing you are doing and you have our support. Thanks given to speedwatch team • Data will be sent to Clerk monthly • National statistics show 50% of cars speed in a 30mph • 6 month loan of TVP equipment could be extended for another 6 months until they are able to purchase their own. At end of 6 months come back to us.
40/24	<p>Monthly Working Party Updates</p> <p>40.1 Planning & Cemetery Cllrs Howe, Robbins, Jones</p> <p>40.1.1 23/00083/FUL Land on A361 Broughton Poggs – awaiting decision</p> <p>40.1.2 23/00565/FUL & 23/00566/LBC Manor Farm Cottage Broughton Poggs – approved</p> <p>40.1.3 The Old Bull – appeal still ongoing</p> <p>40.1.4 23/01323/LBC 1 The Coach House – awaiting decision – extra time being taken as listed building and works have been started</p> <p>40.1.5 23/01165/HHD Corner Cottage – approved</p> <p>40.1.6 23/01496/HHD St Peters House – withdrawn</p> <p>40.1.7 23/01341/HHD Stable Cottage – withdrawn</p> <p>40.1.8 23/01705/FUL Oxleaze Farm – approved</p> <p>40.1.9 23/01923/HHD Broctun House – awaiting decision</p> <p>40.1.10 23/02100/S73 Pear Tree Farm – awaiting decision</p>
	<p>40.2 Property & Highways – Cllrs Howe, Jones, Robbins</p> <p>40.2.1 Platinum Garden – In absence of Cllr Robbins Chair asked MOP present to update. Hardcore has been laid ready for hoggin – planting has been started – more to do. Memorial bench has been ordered delivery next week. Grass area will be prepared. Cllr Evans arranged a meeting with the bio-diversity grant scheme for a possible grant of £2k. They have asked that native trees/plants are planted with berries/fruit for wildlife and also specified the grass seed to be used.</p> <p>40.2.2 Taylors Close - Waiting for M Simpson to re align the fence hopefully Thursday/Friday this week. Advice from an agricultural view is that the ground is disced and chain harrowed so as not to disturb the stones. Peter Simpson has been asked for a price. Then it will be seeded.</p> <p>40.2.3 Telephone Box – SSE will not reduce the price for connecting electric. Clerk has researched and there are now insulated boxes being manufactured for areas that do not have electricity. We do have the funds to go ahead with this. Cllr Howe and Robbins will go ahead with the refurbishment of the box. A solar light will also be installed in the box. Clerk was instructed to purchase the defibrillator through London Hearts if possible with their grant.</p> <p>Action: Cllr Howe/Robbins</p> <p>41.2.4 Pump House roof now completed. Swimming pool will be paying for works</p>

Signed:



Date:

12th Oct 23.

	<p>41.2.5 20mph limit – only 4 responses received – all against the introduction. OCC stated we have to show the support of residents to go ahead. We also need to give speedwatch time to work – they are happy with the 30mph if a majority of people adhere to it. Request for feedback went out at the time that speedwatch was starting off and we want to give that time to take effect as response was so low. We welcome people to feedback to the Parish Council but cannot make a decision at this time. 20mph is not the only option we have.</p> <p>41.2.6 Street Lighting –Quote received for the drivers to turn lights off between midnight and 5am cost £2986.00 for all lights. It would take too long to recoup this expense so they will be left. Light on B4477 is last to be replaced – residents in majority want this light to be kept so we will look to replace in 2024</p> <p>41.2.7 The 5 Alls – Cllr Evans asked if the Council would support starting the process of registering The 5 Alls as a community asset. If we do there is no onus on us to buy it we just register an interest and we will be given the chance first to purchase it if it closes. This was agreed.</p> <p>41.2.8 Salt Bins – Council decided we did not need a salt bin Action: Cllr Evans to start process</p> <p>40.3 Swimming Pool – Cllrs Robbins, McIntyre</p> <p>40.3.1 Cllr McIntyre reported the pool had had a good year £13,300 taken so far with a little more money to bank. Pool now closed – dog swimming after closure went very well. Committee are holding a meeting on 02/10. Cllr Evans asked if the form could be re-designed to include Gift Aid. Clerk will look at this</p> <p>40.4 Village Hall – Cllr Walsh</p> <p>40.4.1 Meeting next week. Craft Fair now monthly funds currently to village hall. Film night resurrected. New rates to be discussed next week.</p> <p>40.5 Village Shop – Cllr Walsh</p> <p>40.5.1 Shop have asked if we would paint white lines in the car parking area. Clerk has received a quote for this of £540. It was decided not to go ahead as we are not willing to police it. Cllr Walsh asked if the shop could have a yellow hatched area for loading – again if someone else parked here it would cause problems. Due to the circumstances of the parking are it is not feasible.</p>
	<p>Finance</p> <p>41.1 To resolve and approve payments for August/September 2023. List was signed by Cllr Howe & Evans. Payments will be authorised after the meeting. Account balances to end of August Parish Council £9484.78 Current, £37077.69 deposit. Village Centre £41398.75 Current and £1396.74 COIF</p> <p>41.2 Unity Bank is now running with Cllrs Howe and Evans as signatories. Barclays is now empty and will be closed. COIF account has been updated and reserves from Village Centre will be transferred</p> <p>41.3 Request for donation – Citizens Advice bureau. Agreed to send them £50</p>
42/24	<p>Community Emergency Plan – Cllr McIntyre reported he is focussing on the Village Hall and Church. He will be visiting the Church next week. Cllr Walsh asked if any money would be available for the shop to buy a new freezer. It is very doubtful but it can be looked at – the grant is more for resilience measures/ infrastructure to be able to support residents for the first 48 hrs. Cllr McIntyre will contact OCC and ask for the ICE packs to be distributed – some could be left in the village shop.</p>
43/24	<p>CLP- R Martin has reported further consultation is required so it would be another month before a report is available</p>
44/24	<p>2041 Plan – this is out for consultation and will be looked at by Councillors. If we need to consider a larger a large development we would take advice from and expert. This was agreed.</p>
45/24	<p>NGS Garden Scheme – Permission to use Hardcastles Field on 02/06/2024. This was agreed under the same terms as this year with an inspection of the field to ensure it is not too wet.</p>

Signed:



Date:

12th Oct 23

10

46/24

Next Meeting will be held on **Thursday 12 October** in the village hall committee room.
Following meetings will be 08/11, 13/12. **Please note change of date for October.**

Signed:



Date:

12TH OCT 23

Filkins & Broughton Poggs Parish Council

Transactions for Current Account

Voucher	Date	Chq/Rec No.	Description	Supplier	Total	Balance	Cashed date
			STARTING BALANCE			9,197.65	
40	25/07/2023	BACS	Administration	Amazon	-57.56	12,196.61	31/07/2023
41	25/07/2023	BACS	Groundsmans Wages	Groundsman	-614.40	11,582.21	31/07/2023
42	25/07/2023	BACS	Clerk Wages & expenses	Clerk Filkins & Brc	-450.32	11,131.89	31/07/2023
43	25/07/2023	BACS	PAYE & NI	HMRC	-264.38	10,867.51	31/07/2023
44	26/07/2023	Direct Debit	Payroll Monthly Fee	eSlip Payroll	-21.95	10,845.56	31/07/2023
16	31/07/2023	BACS	Cemetery	Peter Smith & Sor	69.00	10,914.56	31/07/2023
14	02/08/2023	BACS	Platinum Garden	Village centre	64.32	10,978.88	31/08/2023
45	19/08/2023	Direct Debit	SSE Unmetered Electric	SSE Enterprise Co	-213.76	10,765.12	31/08/2023
19	23/08/2023	BACS	Platinum Garden	Platinum Garden F	500.00	11,265.12	31/08/2023
47	23/08/2023	BACS	Training	Oxfordshire Assoc	-36.00	11,229.12	31/08/2023
48	23/08/2023	BACS	Groundsmans Wages	Groundsman	-640.45	10,588.67	31/08/2023
49	23/08/2023	BACS	PAYE & NI	HMRC	-264.58	10,324.09	31/08/2023
50	23/08/2023	BACS	Platinum Garden	Platinum Garden F	-239.96	10,084.13	31/08/2023
51	23/08/2023	BACS	Platinum Garden	Platinum Garden F	-93.73	9,990.40	31/08/2023
52	23/08/2023	BACS	Village Hall Hire	Filkins Village Hall	-21.00	9,969.40	31/08/2023
53	23/08/2023	BACS	Platinum Garden	Platinum Garden F	-66.55	9,902.85	31/08/2023
54	23/08/2023	BACS	Clerk Wages & expenses	Clerk Filkins & Brc	-450.12	9,452.73	31/08/2023
46	26/08/2023	Direct Debit	Payroll Monthly Fee	eSlip Payroll	-21.95	9,430.78	31/08/2023
20	31/08/2023	BACS	Cemetery	Peter Smith & Sor	54.00	9,484.78	31/08/2023
21	08/09/2023	BACS	Interest	Barclays Bank	41.76	9,526.54	
55	17/09/2023	BACS	Clerk Wages & expenses	Clerk Filkins & Brc	-450.32 ✓	9,076.22	
56	17/09/2023	BACS	Weed Control	Complete Weed C	-240.00 ✓	8,836.22	
57	17/09/2023	BACS	PAYE & NI	HMRC	-264.38 ✓	8,571.84	
58	17/09/2023	BACS	Administration	Amazon	-14.38 ✓	8,557.46	
59	17/09/2023	BACS	Groundsmans Wages	Groundsman	-614.40 ✓	7,943.06	
60	17/09/2023	BACS	Groundsman Expenses	Groundsman	-29.27 ✓	7,913.79	
61	17/09/2023	BACS	Platinum Garden	A K Timms	-356.70 ✓	7,557.09	
62	17/09/2023	Direct Debit	Anti Virus software	McAfee	-179.99 ✓	7,377.10	
64	17/09/2023	BACS	Platinum Garden	Platinum Garden F	-33.99 ✓	7,343.11	
65	17/09/2023	BACS	Platinum Garden	Platinum Garden F	-480.00 ✓	6,863.11	
63	29/09/2023	Direct Debit	SSE Unmetered Electric	SSE Enterprise Co	-151.60 ✓	6,711.51	
			CLOSING BALANCE			6,711.51	
Value of uncashed entries			£-2,773.27	Bank statement should show	£9,484.78		

VILLAGE CENTRE - FILKINS

Date From : 01.08.2023

Date To : 31.08.2023

[illegible]

Bank Balance		31.08.2023			£41,398.75
COIF Account		31.07.2023			£1,396.74
					£42,795.49
After date payments					£0.00
After date receipts					£0.00
Working Capital 31.08.23					£19,528.48
<u>Reserves</u>					
				WODC Covid Grant	18657.42
				Kick about field fence	-5000
Playground	869.6			Bowls Club wall	-1200
WODC Covid Grant balance	2557.42			VC Garden Trees	-2400
Kick about field	6500			Playground	-6000
Pool Membership	13339.99			Ground levelling	-1500
£		23,267.01			2557.42

5. *Dr*