

Filkins and Broughton Poggs Parish Council

Minutes of the Virtual Meeting of the Parish Council on 14 th April 2021 at 7.30 pm	
	<p><u>Present</u> Cllr Irwin-Singer, Cllr Robbins, Cllr Ford, Cllr N Walsh, Cllr Jones Members of the Public: Cllr S Coul, Cllr N Leverton</p>
	Clerk reminded all present of the protocol for virtual meetings.
102/21	<p>County & District Councillors Report: Not much to report from WODC Leisure centre and open spaces re-opened, Cllr Coul asked Cllr Irwin Singer if the path had been looked at- not to his knowledge. Cllr Coul had a response which she passed on which stated they were prioritising the visit. They have still not visited and it has been 2 years. Last communication was 1st April and Cllr Coul will chase again.</p>
103/21	<p>Adjournment for public 103.1 N Leverton reported back on CCTV for Hazells Lane. Best guess for all the equipment would be approx. £1200 and they would need to do a site survey. If there are any sensitive issues N Leverton will leave the meeting.</p>
104/21	<p>Apologies for Absence: 104.1 Cllr Tridgell</p>
105/21	<p>Declaration of Personal, Prejudicial and Pecuniary Interests 105.1 None</p>
106/21	<p>Minutes 106.1 Minutes of the meeting 10th March 2021 were not received by Cllr Jones due to email issues and Cllr Walsh said her email had only just arrived. All other Councillors agreed the minutes. It was confirmed that the minutes would be signed on confirmation. 106.2 Matters arising- None</p>
107/21	<p>Planning, Cemetery & Highways: 107.1.1 20/03242/FUL – Lane End House. Approved. 107.1.2 The Haven – there are concerns concerning the building at The Haven where windows have been changed and the design of the flat roof has also been extended. The Clerk has contacted Clive Mowbray and received an answer from him. He agreed that all the discrepancies we raised have been changed from the original plans. But the surface area of windows remains the same. The most recent update stated he had been working with his stonemason and will be making the window in the kitchen into three separate ones. There is also now a link from his house into the store – a passage with a rooflight. He states it is natural evolution of renovation, but this is new build. There is no natural evolution and Councillors agreed that it be reported to Enforcement. 107.1.3 Clarification on Notifications – communication was received from a resident regarding a planning application in Broughton Poggs. The point raised was now planning notices are only placed on the boundary – if properties are not on a public highway neighbours may not be aware that planning has been applied for. Planning notices are posted on the website. Residents need to go on the WODC site and register for alerts which we would urge all to do. N Leverton was asked for his confirmation as WODC Planning. Notices on closest proximity to the boundary. Notices could be printed off and put on the notice board but we are again rely on residents looking. This could be noted on our precise of the meeting in the Newsletter.</p>

	<p>107.2 Cemetery- Gravel path & trees –Cllr Jones reported that he has now received a second quote from Mike Donnall, which is a little cheaper at £2840 approx. Cllr Jones will look and see if he can get a third quote many have been contacted but not responded. At the next meeting we will consider the next quote and make a decision.</p>	
<p>108/21</p>	<p>Village Matters:</p> <p>108.1 CLP update – Cllr Walsh has had a discussion with Teresa and has received a document from her and want advice on some issues whether they are Parish Council or CLP issues. Cllr Walsh will circulate so we can discuss but there is a very good basis to start working on after lockdown. Some of the Committee do not do virtual meetings but they have a foundation that can be built on quite quickly.</p> <p>108.2 Pear Trees – Bulls Close. Clerk reported OCC have still not replied to emails and if no response Clerk will contact Paul Wilson for a reply.</p> <p>108.3 The Gassons Grass cutting – Clerk has received a response from Cottesway and they will not be doing 16 cuts during the Summer and 1 in the Winter.</p> <p>108.4 Street Lighting – Clerk has received confirmation lights 7 & 8 will be replaced on 19/04 – Jo Russell has been informed. We have money in the budget for the next tranche so where do the Council want to replace next. It was decided we would continue with the village road and down to Broughton Poggs.</p> <p>108.5 Gassons Allotment site- 25 years has been confirmed with WODC – awaiting the lease.</p> <p>108.6 Village Sign – Clerk is waiting for new budget year to receive confirmation that the village sign has been ordered. We have asked that the location and sign is the same.</p> <p>108.7 Goodfellows - white bridge. OCC will be visiting within the next two weeks.</p> <p>108.8 Gassons Ramp – Pam Edwards would like to join the meeting if we are notified when they are coming. If we are told then she is welcome to join and will be contacted. It may be that the Inspector just comes and does not advise us.</p> <p>108.9 Bund - Cllr Irwin Singer and Robbins met with Lawrence King. He has reported that he is very happy with the functioning of the bund and thinks no serious works will be needed for some time to come. Cllr Robbins is doing the maintenance which is all that needs to be done.</p> <p>108.10 ECT Pollarding willows – Works were not carried out on 11th March but weather was really bad. Clerk has asked N Lawson for a new date.</p> <p>108.11 Telephone Box Cllr Jones reported that works will not be started until weather improves. We will tidy it up and paint it. The budget is up to £500. There is a bookcase in the Village Shop currently. We need to do maintenance this year as it is central in the village. Volunteers will be contacted.</p> <p>108.12 Taylors Close – Nick Lawson has emailed they are currently carrying out wildlife surveys in the field as it has been identified as having excellent habitat value. He has spoken with Andrew Cripps and has agreed for access to the playground across the field and may not be adverse to surrendering a little more land in the future. They will await the survey reports to make a decision. Field has been flailed in the last couple of weeks.</p> <p>108.13 Hardcastles Field – After the last meeting when we agreed they could use the field as a car park on 30th May St Filica received an email with many requirements for them to use the field – notice, hand sanitiser social distancing etc..... including marshalling the field. It was passed to Council as the field does not belong to them. Cllr Ford has spoken to them about the field and confirmed that as far as the Council is concerned the field will not be stewarded as this would make us liable but they can use it and areas will be roped off around the shed and houses. The field will close at 6pm.</p> <p>108.14 CPRE – Flooding, water and drainage questionnaire has been circulated for comments. We need to answer as a Parish Council but as all are in different parts of the village input from everyone would be needed. Robert Courts has an article from Clanfield and Alvescot have a range of problems – it is important that we support CPRE.</p>	

	<p>108.15 Villager Bus Service – Robert Courts highlighted funding and the importance of community bus services. The Villager Bus resumed today under restricted numbers. Cllr Ford has contacted the regular users – a few are not comfortable with using it currently.</p> <p>108.16 Transport Group – Cllr Ford has followed up concerning WOT – report as below. Would it be possible for RAF to put buses on to move their personnel to work each day. They do know how many people live off base but they are all in private accommodation and would have to park their cars. Cllr Ford will raise the issue at the next liaison meeting.</p> <p>108.17 WOT – Cllr Ford followed up with Lee Bennet as he is part of CLP concerning WOT and his involvement. Clerk has also forwarded some correspondence from Alvescot concerning some background information. There have been some revisions re funding, and they are looking at culminating in Curbridge. N Leverton was asked if he had any information. Charles Maynard has been told that to cross the Shill would cause many local problems. They are now finding out where houses are going to be built and aiming for those areas. Carterton is becoming a big town and needs to be taken seriously – latest update was Minster Lovell and it is forever evolving. We already have an issue with traffic on the B4477 and if there is an easy access station to Oxford this would cause greater issues for us. Cllr Coul asked if we were negative or positive about it. Currently it is impossible to say. We would need a meeting to discuss as a village perspective – part of the issue is not only going east but being on the County border we have lost all of our transport links in all directions. Cllr Coul reported that Carterton may not be intended to be the end but it may be extended into the Cotswolds. We need to look to have a meeting with him and other Parish Councils in the district and ask him to give a presentation – this would be after 21st June. There are 85 groups who have applied for the funding for the feasibility studies all over the country – it may not be considered as the aim of the funding was to look at the old routes and re-open them not look at new routes.</p> <p>108.18 Les Goward has been doing a very good job around the village and has been noticed by many residents.</p> <p>108.3 RAF Brize Norton – Some recent communications coming from the last liaison meeting which will be put on the website. RAF Visual Circuit Procedural and Instrument Approach brief this shows all circuits around Brize Norton also the Defence Aerodrome Manual annex H gives you the local night flying noise abatement procedures. If we put this on the website they can look at this. Easter Sunday was scheduled training flights. They are also going to build a new radar tower. It will be sited on north east of the camp on the other side of the road to the camp. There is a proposal going in soon. Cllr Suzi Coul and N Leverton left the meeting.</p>	
109/21	<p>Finance:</p> <p>109.1 Clerk has circulated the payment list for 11th March to 14th April 2021 and this has also been posted on the website. Clerk went through the list of expenses. All agreed. Current account balance £6983.69 deposit account £35190.82 less uncashed cheques and allocated cash leaves a surplus of £22994.80 so far. Village Centre account no payments - COIF account £1,383.10, current account £23,717.86 showing a surplus so far of £15,291.96.</p> <p>109.2 End of year Accounts – Reserves we were predicting about £2k but on finalising this went up to £4994.80 this was due to an underspend on the street lights the cemetery budget was unspent. This amount can be earmarked for specific undertakings for 2021/22. Some projects mentioned have been pump at the village centre, trees in cemetery we are short of the quote, new strimmer for groundsman. Andy Cole has given a quote for the swimming pool wall as Donald Puffit cannot undertake this. Clerk will allocate monies to reserves next year.</p> <p>109.3 Scribe accounts training is nearly done and will be set up for the next year.</p>	

110/21	<p>Matters relating to Parish Council & Village Centre Trust properties:</p> <p>110.1 Museum shed update- Cllr Irwin Singer reported this is becoming a large project we have received a detailed plan from Peter Gray and it would be easier if a couple of people sit down with them and talk it through. He and Cllr Robbins have been involved so far and it needs to be discussed in more detail.</p> <p>110.2 Refurbishment Progress - Cllr Robbins reported the builders are due back tomorrow to finish off – should be a couple of days. They are not opening until 30th May for the Gardens Open.</p> <p>110.3 Application for COVID Grant – We were successful for our application this time.</p> <p>110.4 Playground – RoSPA inspection will be undertaken in April 2021. Cllr Jones has undertaken a lot of repair works on the slide – new treads put in and the welding has been done. The gate has also been repaired and painted. Moving forward we will pick up on the blocks for the bark surround etc. N Leverton invited us to look around the play areas in Carterton.</p>	
111/21	<p>Next Meeting will be the Annual Parish Meeting & the Annual Parish Council meeting. Clerk circulated information that the current legislation on virtual meetings expires at midnight on 6th May 2021. As yet the government have not extended it although Covid restrictions are still in place and we cannot meet in the village hall until after 17th May. Then this will be at 25-50% capacity (30 people according to WODC assessment). 25% comes from having 2m social distancing between chairs according to the ACRE regulations. This raises the issue of holding the APM as we are not legally allowed to exclude anyone from our meetings. If too many people turn up we would have to abandon our meeting and risk not being able to hold it in time ie before 1st June. The accounts have to be signed off by then and we will be fined if they are not. The Court hearing is not until 22nd April and the verdict will not be publicised until 28th April at the earliest. A vote was taken Cllr Ford, Robbins and Jones voted to bring forward to 5th May by Zoom and Cllr Irwin Singer and Walsh voted for holding on 17th or 20th May. Cllr Tridgell will be asked for her vote. (Cllr Tridgell agreed to bring forward to 5th May)</p>	