

Filkins and Broughton Poggs Parish Council

Minutes of the Virtual Meeting of the Parish Council on 14 th July 2021 at 7.30 pm	
	<p><u>Present</u> Cllr Robbins, Cllr Ford, Cllr Walsh, Cllr Tridgell, Cllr Irwin-Singer Members of the Public: Robin Higham, Cllr Nick Leverton</p>
26/22	<p>Open Forum 26.1 County Councillor report – Cllr Nick Leverton reported he is arranging a meeting in September between himself and surrounding villages. He is working on the National Bus Strategy as OCC and it has been acknowledged there is an issue. This may take a while but hopefully progress will be made. He has also been elected to Public Health & Equality at OCC. 26.2 Adjournment for Public Participation – none</p>
27/22	<p>Apologies for Absence: 27.1 Cllr Jones, Cllr Suzi Coul</p>
28/22	<p>Declaration of Personal, Prejudicial and Pecuniary Interests 28.1 None</p>
29/22	<p>To Accept Minutes of Last Meeting 5th May 2021 29.1 Minutes have been circulated to Councillors. All agreed – they were accepted and signed.</p>
30/22	<p>Matters for Information only arising from these last minutes 30.1 None</p>
31/22	<p>Planning, Cemetery & Highways: 31.1 21/01849/HHD Stable Cottage, Broughton Poggs – awaiting decision 31.2 21/01926/HHD Spiers Cottage, Filkins- approved 31.3 21/01987/FUL Broughton Hall Cottage – awaiting decision 31.4 21/02065/OUT Pear Tree Farmyard – If we entered into dialogue with Robinson Hall it may compromise our ability to object. Objection letter was drafted and sent to Planning Working Party for amendment. This was submitted to WODC. 31.5 The Haven – no further alterations have taken place to the issues we discussed. 31.6 Cemetery – Cllr Jones is awaiting a start date from MJ Dowell.</p>
32/22	<p>Village Matters: 32.1 CLP update- Meeting will be held after 19th August. 32.2 Trees Bulls Close – Cllr Ford has still not received a reply from OCC re the work on the trees which was agreed would be carried out. We will be pursuing taking out one tree- with limited parking we cannot afford to lose 2 spaces and the fruit is impossible to clear when it starts falling as it is continuous. Cllr Ford will represent this again with the compromise. 32.3 Goodfellows White bridge railings – Discussions are ongoing Cllr Leverton has also been contacted by OCC Highways due to a residents’ correspondence. Cllr Ford & Clerk met James Freeman and discussed again – if it is a boundary fence there would not be a problem with it being constructed in wood but it is a safety feature and as such needs to conform to current standards and it is the responsibility of OCC Highways to conform. The integrity of the wood is not sufficient and as it is constructed with tenon joints it is difficult to repair in parts and it is not physically high enough. Conservation Officer has agreed that it can be replaced with metal railings as there is no conservation area significance. The railings would need to be primed and painted every 5-6 years. Discussions are ongoing. 32.4 Gassons Ramp- still no update. Cllr Coul contact Cllr Irwin-Singer and reported they have been out to inspect months ago but have not given any outcome.</p>

Signed:

Date:

	<p>32.5 Taylors Close- Cllr Ford has had an email from Nick Lawson – it was agreed that the additional land will be put to the Trustees and they will ask who is responsible for the fencing. A new lease will be issued.</p> <p>32.6 Telephone Box – Lee Bennett will get a group together to paint and replace glass</p> <p>32.7 Hazels Lane – Verge & Wall- Email has been sent asking if works can be done.</p> <p>32.8 Planter at new Filkins sign- Residents around the sign have informed us they do not want to plant in the verge for many reasons. We were contacted by the Gardening Club as they were informed they had been volunteered to look after it. This was incorrect. We will contact OCC Highways and ask their advice as it will be very near the edge of the road.</p> <p>32.9 Weedkilling village road –Complete Weed control visited in July and treated main village road passed Church to Broughton Poggs Hall, pavement on B4477 and the playground. We have received feedback from villagers how pleased they are this was done. We do have the option to take a contract with them and they will visit twice a year before the weeds germinate. The Councillors will arrange a walk round and decide which areas to cover.</p> <p>32.10 Transport meeting – Cllr Leverton met with Cllr Ford and Lee Bennett (CLP). LB as part of the Steering Group-has been collating evidence on distances travelled to work/school/transport hubs together with the 64 bus consultation gives some important data for OCC. We are ideally placed for an arterial route from Carterton to Lechlade. This does show evidence of most use being twice a day – if transport is able to be provided to Lechlade then routes are available in all directions. The data will help to start talks with Stagecoach again- even if it is a small bus- we can justify a use which many villages may not be able to. This would re open employment in Swindon with youths of the village. Cllr Leverton is talking to Trevor Bayliss of Stagecoach – there is a 27 seat coach which runs from Woodstock to Burford via Witney and Carterton – over 60% of people leave Carterton for work.</p>	
33/22	<p>Finance</p> <p>33.1 Finance working group met on 29th June which will be the first of set meetings throughout the year. Notes as Appendix 1. The Terms of reference were also discussed and when drafted will be posted on the website.</p> <p>33.2 Payment list was circulated to Councillors before the meeting and published on the website.</p> <p>33.3 Cllr Tridgell has registered for online banking.</p> <p>33.4 Donation to Cleanslate – not at this time.</p>	
34/22	<p>Matters Relating to Parish Council & Village Centre Trust Properties</p> <p>34.1 Siting of shed for Museum – Clerk has contacted Peter Grey. No update for this meeting.</p> <p>34.2 Village Centre Garden – Parkfield tree Care have visited the site and advised that trimming back the Leylandii would probably not be the correct solution. If you trim the bottom then you have a top heavy tree and the height they are they would become unstable and trimming them would not open the garden as more growth would be in the canopy. The trees over growing into the playground would also become very one sided. The quote was given to remove all the leylandii trees, the dead tree in the garden, and two confers one of which is dead. To include clearing the site and stump grinding the quote was £2000 plus VAT. This was agreed. Clerk will contact Nick Dalby for permission. If agreed by him Clerk will inform neighbours and allotment group when works will commence.</p> <p>34.3 Swimming Pool – the swimming pool is due to open on 24th July as social distancing will end on 19th July. Water is ready Sleemans have visited twice. The prices will be kept the same this year. Phase 2 of the refurbishment will commence after the pool closes.</p>	

	<p>34.4 Swimming pool wall has been re built and 1 tonne of top soil will be purchased to fill in the depression left when the tree was felled. This was agreed. A quote has been received from Andy Cole to re build the Bowls Club wall where it has fallen down for £1241.00. This was agreed. Clerk will contact him – there is a shortage of stone so this may delay works. Clerk will contact Bowls Club to inform them.</p> <p>34.5 Playground meeting: Ashley Madden and Sam McIntyre attended a meeting as they volunteered to help with the playground refurbishment. New equipment is required and they will look into receiving quotes from different companies. They will also contact nearby playgrounds which have just been refurbished and ask advice. Jim Cover has offered the blocks to rebuild the retaining walls for the park. Cllr Robbins will undertake this work and Matt Simpson has offered to help. These will be re configured and will also be accessible with slopes for younger children and wheelchairs. The surrounds will not be as high – minimum depth for the park is 300mm. When this has been done the bark will be ordered. We are looking for easier ways to get this into the playground as there will be approx. 3 tonnes.</p> <p>Adult exercise equipment is also being looked at and will be included in one corner to encourage more use and diversity. Crowd funding/Just Giving will be used for donations. Next meeting will be 10th August at 7.30pm. Ashley will ask if some other mothers are willing to help.</p> <p>34.5 Post Office- The new Postmaster at Minster Lovell is now in office and it was suggested he may do an outreach service once a week. Cllr Ford is chasing to see if any discussions are taking place. We are on the list of potential sites for a mobile unit.</p>	
35/22	Cllr Robbins has been approached and asked if the resident of Bridge Cottage can raise the height of his wall along the brook as people go down the steps and also into his garden. He will report back that advice should be sought from WODC planning.	
36/22	<p>Liaison with Public Bodies & Communication</p> <p>36.1 Resolution was passed that public would be excluded from the meeting on this item.</p> <p>36.2 It was resolved to undertake the action detailed in confidential annex C1407 which contains a written record of the detailed actions to be taken.</p>	
37/22	Next Meeting will be held on 8 th September 2021 and will be held in the main Village Hall.	

Filkins and Broughton Poggs Parish Council
Notes from Finance Working Party Meeting 29th June 2021

Present: Cllr Kym Ford, Cllr Julie Tridgell, RFO - Cris Hoad		
01/22	Terms of reference for the Working Party will be agreed	
02/22	<p>Reports:</p> <p>The best reports to submit to the Council were discussed. The transactions report will be submitted for the current account as this gives the bank balance at the end of the period. Deposit account will be the same.</p> <p>Every 3 months – next September – the detailed Budget report will be submitted. The forecasting figure needs to be removed and next years figures will be added.</p> <p>Reserves list will also be reported every 3 months.</p>	
03/22	Financial Controls: Cllr Tridgell will apply to Barclays for internet banking, Cllr Walsh has also been instructed to do this. Cllr Tridgell and Ford also have access to Scribe so reports can be run.	
04/22	Financial Regulations and Asset Register will be reviewed before September.	
05/22	<p>Village Centre:</p> <p>RFO will adapt the reports from Sage to ensure they are more easily read and add the reserves to the report. This will be submitted monthly at meetings.</p>	
06/22	<p>Estimated expenditure which is imminent:</p> <p>Trees in Village Centre garden £3k</p> <p>Bowls Club Wall £1.2k</p> <p>Bowls Club Lease</p> <p>New lease for Flat £100</p> <p>Playground - £9k upwards depending on Grants</p>	
07/22	Swimming Pool: The memberships less the expenses are usually split 50/50 – this could be reviewed.	
08/22	Next meeting will be held in August for September meeting	