

Filkins and Broughton Poggs Parish Council

Minutes of the Virtual Meeting of the Parish Council on 9 th June 2021 at 7.30 pm	
	<p><u>Present</u> Cllr Robbins, Cllr Ford, Cllr N Walsh, Cllr Jones, Cllr Tridgell Members of the Public: Peter Gray, Nick Leverton</p>
15/22	<p>Open Forum 15.1 County Councillor report – Cllr Nick Leverton joined us as our new County Councillor. It has been a strange initiation as training is being carried out on Zoom and I have not yet been to County Hall. Not much to report therefore, except the planning for 200 house in Milestone Road, Carterton was approved by a small majority but Thames Water still have work to do to prove they can supply water to the houses. If there are any planning issues he will declare an interest as he sits on the Planning Committee at WODC. 15.2 Adjournment for Public Participation – Peter Gray will wait until the Museum shed is raised.</p>
16/22	<p>Apologies for Absence: Cllr Irwin-Singer, Suzi Coul</p>
17/22	<p>Declaration of Personal, Prejudicial and Pecuniary Interests None</p>
18/22	<p>To Accept Minutes of Last Meeting 5th May 2021 Minutes have been circulated to Councillors. All agreed – they were accepted and signed.</p>
19/22	<p>Matters for Information only arising from these last minutes 19.1 None</p>
20/22	<p>Planning, Cemetery & Highways: 20.1 21/00729/LBC Tower House Broughton Poggs – approved 20.2 21/01124/S73 Vine Cottage Rouses Lane – approved 20.3 21/01849/HHD Stable Cottage, Broughton Poggs – awaiting decision 20.4 21/01926/HHD Spiers Cottage, Filkins- awaiting decision 20.5 Correspondence has been entered into with The Haven concerning the extra windows, drainage pipe and roof design – one window has been altered. 20.6 Cemetery – Cllr Jones received the 3rd quote but then it was withdrawn. However all 3 quotes are very close. MJ Dowell £3480.00 and Parkfield £3100. We are aware that prices of materials are increasing everyday. The Parkfield quote Cllr Jones will re contact them and ask if it has increased and we have worked with them before, but Cllr Jones does know MJ Dowling. Cllr Jones will contact Parkfield and ask if their quote has increased. It was agreed that Cllr Jones will accept either quote on confirmation from Parkfield and works would commence as soon as possible. The reserves have taken this into account. Trees will be cut back on each side of the the pathway – timber secured kickboards- dig out and lay base- gravel path – trees will also be trimmed on other side.</p>
21/22	<p>Village Matters: 21.1 CLP update- NW was liaising with CLP – there is a reluctance to meet but as things release this will be easier. Cllr Leverton asked if the CLP could look at raising the profile of the Cadet Force – there is a group in Burford run by Mark Haynes of Army Cadets and a tri Service in Carterton. 21.2 Trees Bulls Close – Cllr Ford has written twice re the complete change of decision from OCC to us replacing the trees. Clerk will chase Paul Wilson to see if he can get a reply. The situation was explained to Cllr Leverton – he asked to see the email to see if</p>

Signed:

Date:

	<p>he can chase as our County Councillor. There will be some funding made available next year from the Queen’s Jubilee celebrations for tree planting.</p> <p>21.3 Street Light replacements – Four lights have been ordered and are due to be replaced soon. There was a slight delay as the factory had been shut down.</p> <p>21.4 Goodfellows White bridge railings – We have had several communications with OCC Highways concerning the white bridge. They have conducted their survey and all the wooden posts and rails are rotted and unsafe. It is not OCC policy to replace with wood due to maintenance costs but mainly for highway safety. The metal railed posts are designed to a certain level of vehicle impact loading and to minimise injury. They are also too low, the top rail not being 1m above the surface. We did put forward that this has always been wooden and we asked for it to be replaced as such but due to the safety implications this cannot be done. The existing concrete base will be used to attach the new galvanised rails and then we have the option of painting them white. This was agreed.</p> <p>21.5 Gassons Ramp- still no update</p> <p>21.6 Taylors Close- Cllr Ford and Robbins met with Ernest Cook Trust concerning the “kick about field”. The lease is due to be renewed and they have allowed for the area covered to be extended by 2metres – after confirmation from the Trust. When it is fenced we can put in a double gate which will allow better access for playground maintenance and for us to roll or slit the surface to even it out – Rob Edwards will be approached. Matt Simpson will be approached to replace the fence and erect the gates in the autumn. This was agreed after confirmation from ECT is received.</p> <p>21.7 Telephone Box – Lee Bennett will be approached as he has volunteered to paint the box and refurbish. Budget we have is £500.</p> <p>21.8 CPRE – Flooding & Drainage Survey. This was completed and submitted. Cllr Leverton asked for the background on flooding and the bund. Lawrence King is very pleased with the way the bund is working. It filled 2-3 times during the winter and is working well in conjunction with the Morley’s balancing pond. A bund has been built in Carterton opposite RAF Brize Norton – there was some concern that the bars are vertical- if they are sloped to 45° this prevents anyone who falls in from being stuck to the grill.</p> <p>21.9 Hazels Lane – Verge & Wall- We have received an email from a resident concerning the ivy on the wall and the trees on the left hand side of the lane near the B4477. It was agreed that we would try and contact Goodenough’s re maintenance.</p> <p>21.10 Planter at new Filkins sign- We have a request to put a wooden planter under the new Filkins sign at the Burford end of the village- it was suggested that the Gardening Club may have some plants to offer to fill it. There was concern as this is very close to the Highway and so, on a safety issue, it was agreed that it maybe better to cut a flower bed from the verge which could be maintained. Clerk will contact the resident and inform them of the decision. Clerk will also contact residents on the road.</p> <p>21.11 Neighbourhood Watch – Cllr Ford will ask if CLP could include this in their survey as it will need residents to take this up.</p> <p>21.12 Weedkilling village road – Cllr Robbins asked if the Council could employ accompany to weedkill the pavements in the middle of the village and the playground. The groundsman cannot so this as it needs a licence. Clerk will contact Complete Weed Control and ask for a quote for main village road passed Church to Broughton Poggs Hall, pavement on B4477 and the playground.</p>	
22/22	<p>Finance</p> <p>22.1 Payment list was circulated to Councillors before the meeting and published on the website. The last payment has been made to Burford Building Contractors £14976.86 inc VAT, Street light 7 & 8 total cost £994.83, Clerks & Groundsman’s wages and service to mower. Bank balance at the end of May £7600.46. As soon as the white good for the disabled toilet are purchased we can apply for the grant from WODC to be</p>	

	<p>sent. For the Village Centre – payments were made for RoSPA report, Insurance and part payment for stone for the swimming pool wall. Balance in current account at end of May £40193.88.</p> <p>22.2 Internal Audit has been completed – thank to Gill Pagget . This has now been sent to Moore Stephens for External Audit. All documents have been published on the website.</p> <p>22.3 Details for online banking have been sent to Cllr Tridgell and Cllr Walsh to be completed.</p> <p>22.4 Insurance Policy was received and reviewed.</p>	
23/22	<p>Matters Relating to Parish Council & Village Centre Trust Properties</p> <p>23.1 Village Centre Garden – this does need some maintenance. Groundsman will be asked to strim the grass down and Clerk will contact Parkfield Tree care concerning cutting the trees back. Letter also received from resident which will be followed up. Siting of Museum Shed - P Gray forwarded an amended proposal from the museum Trustees. This was adapted after a meeting with Cllr Irwin-Singer and Walsh. The legal difficulty is that if a shed is built on our land it comes under our ownership – we could lease it back at a nominal rent. When Cllr Ford and Robbins met with ECT they reported the work on Macaroni Wood has been held up so there is no urgency for the Museum to move – they will look and see if there is another location they can offer them R Martin has also been approached to see if there is any building on site at CWW that the Museum could rent. However, the 2nd proposal submitted rests on planning permission being obtained. P Gray stated that the Museum is keen to move the project on and is happy to find a mechanism to move on. Cllr Irwin Singer put the proposal forward that we could build it and own it or the Museum build it and lease it for 10 years and ownership then reverts to Village Centre. As Trustees we have responsibilities and funding a shed is not in our remit or finances.</p> <p>In principle the PC agree to the proposal but there are T&C's that need to be discussed. The Museum will ask WODC for a pre planning meeting as this will decide if it can advance or not. They will also consult with ECT and R Martin about alternatives. Cllr Irwin Singer will liaise with them going forward. The museum will be investigating funding and applying for grants – The Village Centre will look for quotes for tidying the garden area regardless of whether the shed projects go ahead.</p> <p>23.2 Application for Covid re start Grant – amount received £8k</p> <p>23.3 RoSPA report has been carried out with no major issues. We will be going ahead with refurbishing the surrounds for the bark and Cllr Robbins is in touch with Jim Cover concerning his offer of the materials. We have had an email from Ashley Madden and Sam McIntyre also offered to help with fundraising and choosing equipment. We will hold a meeting soon to get the project underway.</p> <p>23.4 Swimming Pool – Sleemans have been over to get the pool ready for opening – the second visit is tomorrow. The toilets are finished and the benches have been put in there to use for changing. The changing room will be later. The committee met and they would like to open the pool on 26th June after lockdown has ended. The Trustees stated that the pool cannot open until after lockdown so if it is postponed then the opening has to be as well. It cannot be supervised and only lane swimming is allowed at present.</p> <p>23.5 Jude Oliver-Jones has alerted us to a defibrillator app. This will be advertised in the newsletter.</p>	
24/22	<p>RAF Liaison</p> <p>The meeting had technical issues so not many people could attend so minutes will be circulated. CAA has turned down the changes to the flight path corridor.</p>	
25/22	<p>Next Meeting will be held on 14th July 2021 and will be held in the main Village Hall.</p>	