

FILKINS & BROUGHTON POGGS PARISH COUNCIL
Minutes of the Annual Parish Meeting of the Parish Council on 21st May 2019 at
7.30 pm at Filkins Village Hall

	<p><u>PRESENT</u> Cllr Irwin-Singer (Chairman), Cllr Walsh (Vice-Chair), Cllr Robbins, Cllr Tridgell, Cllr Jones, Cllr Ford</p> <p>Pat Gibson, Avril Payne, Pam Edwards, Diane Blackett, Richard Martin, Hilary & Andrew Ward, Teresa Smallbone, Ena Constable, Margaret Hambidge, Colin Daniels, Lucille & Tudor Jones, Sue & Nigel Hitchcock, Gill Allison & Brian swales, Don Reed, Amy Geschke, Avril & Charlie Payne, Lorraine & Roger Chitty, Frank & Elaine Smith, Ena Constable, Robin & Janet Higham</p>	<p><u>ACTION</u></p>
APM1/19	<p><u>APOLOGIES FOR ABSENCE</u> Keith Perry, Fiona Coburn, Celia Walker, Andy Hoad, Jude Oliver-Jones, Gareth Tridgell, Karen Todner</p>	
APM2/19	<p><u>ACCEPTANCE OF MINUTES OF THE LAST ANNUAL PARISH MEETING ON MAY 15th 2018</u> The minutes of the meeting were distributed. They were accepted by A Payne, seconded T Jones and signed.</p>	
APM3/19	<p><u>MATTERS ARISING FROM THOSE MINUTES</u> None</p>	
APM4/19	<p><u>CHAIRMANS REPORT</u> Six Councillors stood for election and were elected uncontested. This is the 3rd Clerk in 3 years – thanks for your patience, this year the paperwork will be in order. This year the Council have received a balance of concerns and praise with more positive than negative. The Council have achieved the following:</p> <ul style="list-style-type: none"> • More transparent- agenda has more detail • Minutes published quickly online • Summary report to newsletter • Website has improved – photos are required of Councillors. We will double our efforts to communicate. • Work on buildings has been undertaken – Village Centre is now 80/90 years old and has not been looked after. The roof and guttering have been refurbished. War memorial- stone work improved. Playground – thanks to Cllrs Jones and Robbins for removing some equipment. The playground is well used and will need some extra equipment in the next few years. • Street light on B4477 was replaced – some others are controversial and will be assessed. • Meeting was held with Ernest Cook Trust and there will be many more especially with the Local Plan underway. • Bund- Working group last summer strimmed the surrounds which will be done again this year. • White lines at Bulls Close were repainted. • Cllr Ford has been attending RAF liaison meetings • Traffic group – has been meeting with Cllr Ford • Cllrs Ford and Irwin Singer have attended 2 liaison meetings with WODC/OCC from this came the Villager Bus Service. The runs on Wednesdays but needs 2-3 people each week to continue. • CLP – initial meeting was held with good attendance and very positive feedback. Summary was circulated to the meeting. Thanks to Cllr Tridgell for organising. Next meeting will be the steering group. • There have been 2 recent walk rounds which are helpful to meet people and see things which need improving. 	

	<ul style="list-style-type: none"> • Surgeries are being held – we will persevere with these. Please encourage people to go. • Finances- we have a 3 year plan in place which is reviewed at each meeting. • Village Centre will be refurbished next year – toilets and changing rooms to be updated. Plans will be published when complete. • OCC – we are awaiting the findings from their last traffic survey on B4477 • Cemetery – plans to tidy up main entrance. Thoughts and observations from residents are requested. • Road accidents – we have no power over them especially the negligent driving. • Road Signage- we will be updating some signage which we have been discussing for some time. We cannot intervene in disputes between residents. • Verges- we are trying to resolve the lack of cutting by OCC. At the end of the summer out Groundsman is retiring so some changes will be made. • There have been some very good events held in the village in 2018- Church/Museum Centenary Remembrance Service with excellent history information, St Filicas Village Event in August at the Gassons. • Swimming Pool is well organised and controlled in good weather. <p>Lastly thank you to the Councillors for standing again.</p>	
APM5/19	<p><u>TREASURER’S REPORT</u> Attached reports, Appendix A, for both the Parish Council and the Village Centre accounts. Accounts were accepted by T Smallbone, seconded by R Chitty.</p>	
APM6/19	<p><u>COUNTY COUNCILLORS REPORT</u> No report presented</p>	
APM7/19	<p><u>DISTRICT COUNCILLORS REPORT</u> No report was presented. R Martin suggested that after many years service Council should write to David MacFarlane thanking him.</p>	
APM8/19	<p><u>TO TAKE VIEWS FROM THOSE PRESENT AT THE APM</u> 8.1 B4477 – Cllr Ford reported that a specific report on Parish has been undertaken – chasing for feedback but not yet available. This concentrated on speeding and HGV’s and extra cameras were sighted for 24 hours to gather information on volume and intervention. OCC have recognised there are safety issues that need to be addressed. The survey included the A361 junction. We believe bridge survey was also undertaken. The wider plan is to survey all access points to West Oxon, A40 and into Carterton. 68% of the traffic from Carterton goes South or South West. The ‘S’ at pear Tree Farm is a bad junction. We cannot stop cars being parked there and speed o cars into the village is a problem but we cannot have a 20mph limit- there were cameras at this junction as well. TVP recommend to park cars on the roadside to slow traffic. But we need to remember that residents do drive to fast as well as those from outside. We have never seen an accident at this site. Road signage- some signage went up which the Council knew nothing about, some residents objected to them. We enquired with OCC and they say they do act on residents requesting signs but we would ask residents to contact us to discuss signage. Council is working on a solution to Broughton Poggs signage, as we were before the new signs arrived. We understand there is a problem with lorries down the lane and ambulances, maybe, not being able to find certain addresses. We will communicate to everyone what will happen and hope that residents can agree a way forward.</p>	

	<p>Cllr Ford and Clerk had a pre arranged meeting with OCC regarding our signage. It was after a resident contacted OCC that the new signs were removed.</p> <p>C Payne- Thank you- it is a difficult situation</p> <p>R Martin – there is a problem with the signage and the CWW has delivery drivers asking for addresses all the time, as many residents do.</p> <p>A Payne- the problem is with Sat Nav.</p> <p>Cllr Ford- Our proposal is to take away signage at the top of the lane saying Broughton Poggs and sign from A361. OCC want to have signs that direct you where to go rather than you shouldn't go ie "No Access to..."</p> <p>Clr Irwin Singer offered to email the residents in Broughton Poggs so they could communicate/meet and discuss the way ahead.</p> <p>8.2 Cemetery – Cllr Jones has a plan to tidy up the cemetery, remove the trees at the entrance, supply water, plant shorter trees to shield from the road. The trees already there are beyond pruning and it will make it a more pleasant place.</p> <p>R Martin suggested the trees could be cut right back as Jim Cover did to the Yew trees in the Churchyard which are now very good. He will be sorry to see them go.</p> <p>The trees in the cemetery are not yew they are conifer/fir and will not recover.</p> <p>8.3 CLP- Information sheet was circulated with the ideas raised at the public meeting. Council will appoint to Councillors to stand on the steering group and ask one of the volunteers to Chair the 1st meeting at least to form the steering group. They will then access a wider audience.</p> <p>The meeting was closed.</p>	
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APPENDIX A

RFO (Responsible Financial Officer) – Report on Accounts 2018/19

The Parish Council has asked me to present two sets of accounts to you tonight one for the Parish Council and one for the Village Centre expenses. The largest change this year is that the Village Centre has opened its own current account and so is now completely separate from the Parish Council bank account. As some cheques were still being paid to the Parish Council there have been some movements throughout the year.

The expanded sheet is available on the table, there is a summary on your chairs.

Parish Council account:

Income- Income is showing slightly up this year. Precept was increased by ~£800 and we have received grants in from Hayes Palmer towards the Village Centre of £5000 and £675 for the Village Hall projector project which have both been passed over. Allotment rent is showing £112.50 which is payment for the Village Centre allotments, this has also been passed over but in the 2019/20 financial year. No VAT return as this was claimed early to offset the over claim in February 2018.

Expenditure-This shows an increase of just under £7000 mostly due to the donations being paid out, £5725 the balance and under Village expenses we have £1428 being the overpayment of VAT mentioned above. Subscriptions were also brought back up to date and the Data Protection Grant from 2017/18 was spent on the purchase of a dedicated laptop and printer.

Reconciliation: This is represented by brought forward balance, £48612.04. Bank accounts as per your sheet.

Although the balance at the end of the year is £49808.48 there is £27,779.71 which is allocated to different projects – This leaves a reserve of £22,028.77. The External Auditor- Moore Stephens recommends a years' precept is kept in reserve so this is just over that.

Village Centre –

Income is mainly from rent – The allotments and Museum rents are showing as 1.5 and 2 years respectively, Post Office rent last cheque was banked late. The swimming pool membership was up last year and also we managed to reclaim £200 from an HSBC account that was made dormant in 2017. Donations towards the village centre changing rooms were £5000 from Hayes Palmer, £500 Beer Festival Committee and £450 from St Filica Society.

Expenditure – is showing a slight increase. The guttering at the village centre was refurbished as per our survey carried out last year. A new swing seat was purchased for the playground. The electricity for the swimming pool is showing as risen – this is due to the last metre reading not being submitted so we are now using our credit, chemicals were up as the weather was so hot. The reimbursement is for 2 years payover to the swimming pool 2017/18 and 2018/19.

With the brought forward balance and income and expenditure it gives a balance of £16,471.22 in the Centre accounts.

If everyone is happy with the accounts could I ask the meeting to accept them.