

## Filkins and Broughton Poggs Parish Council

Minutes of the Virtual Meeting of the Parish Council on 21 <sup>st</sup> May 2020 at 7.30 pm		
	<p><u>Present</u> Cllr Irwin-Singer, Cllr Robbins, Cllr Jones, Cllr Ford, Cllr N Walsh, Cllr Tridgell Members of the Public: None</p>	
01/21	<p>1.1 Apologies for Absence None</p>	
02/21	<p>2.1 Election of Chairman Cllr Irwin-Singer thanked the Parish Council for being efficient and understanding Councillors which has made the job easier and the Clerk for her support. Cllr Irwin Singer asked for nominations for Chairman. Cllr Irwin-Singer proposed Cllr Ford. Seconded by Cllr Walsh. Cllr Ford took over the meeting as the new Chairman. She thanked Cllr Irwin Singer for his term in office and the support of Teresa, we are very pleased you are staying as a Councillor.</p>	
03/21	<p>3.1 Election of Vice Chair Cllr Ford proposed Cllr Walsh. Seconded by Cllr Tridgell</p>	
04/21	<p>4.1 Acceptance of Standing Orders addendum and Virtual Meeting Protocol All Councillors were furnished with the document before the meeting. Cllr Ford asked that everyone had read them, all agreed, and the addendum and protocol were adopted.</p>	
05/21	<p>5.1 Declaration of Personal, Prejudicial and Pecuniary Interests None</p>	
06/21	<p>6.1 Adjournment for Public Participation None</p>	
07/21	<p>Minutes 7.1 Minutes of the meeting 23<sup>rd</sup> March were accepted and signed. It was confirmed that the minutes were signed. 7.2 Matters arising: None</p>	
08/21	<p>Appointment of Councillors to act on Working Parties. It was agreed that Cllrs would stay the same as last year as this works very well. 8.1 Planning &amp; Environment – Cllrs Jones, Robbins, Ford 8.2 Property, Highways &amp; Cemetery – Cllrs Jones, Robbins, Ford 8.3 Swimming Pool – Cllr Irwin-Singer 8.4 Finance – Cllrs Tridgell, Walsh 8.5 Communications – Cllrs Walsh &amp; Tridgell 8.6 Village Centre Trust, legal Affairs &amp; Public Affairs – Cllrs Irwin-Singer, Ford 8.7 Representative on Village Hall Committee – Cllr Walsh</p>	
09/21	<p>Finance 9.1 Audit - Internal Audit is being carried out by Gill Pagett – Thanks to Gill Pagett 9.1.1 Certificate of Exemption – Income &amp; expenditure are under £25k so we can apply for a Certificate of Exemption. This was agreed and signed by the Chairman and has been signed by Responsible Financial Officer 9.1.2 Annual Governance Statement was read to the Council and all points agreed. Section 1 was signed by Chairman and will be signed by the Clerk. Cllr Irwin Singer</p>	

Signed:

Date:

	<p>suggested that the Finance working party meet at regular intervals to agree these items throughout the year rather than just once and report back at the following meeting.</p> <p>9.1.3 Section 2 of Accounting Statement - figures were read by Chairman and matched to the bank reconciliation sent to Councillors. RFO informed the Council the assets had increased this year due to the laptop and printer being added retrospectively. The figures were agreed by the Council. This was signed by Chairman and already signed by Responsible Financial Officer.</p> <p>9.1.4 Notice of Electors Rights will be posted on 14<sup>th</sup> June 2020.</p> <p>9.2 Cheques paid list was presented by the Clerk and list furnished to Councillors before the meeting. The cheques and invoices were scanned and sent to Cllr Irwin-Singer, Ford, and Walsh as per our Scheme of Delegation. The bank balance for the Parish Council account is £55,993.97. There were no cheques for the Village Centre account. The bank balance for the Centre is £21,553.28. The cheques were agreed, and counter signed.</p>	
10/21	<p>Village Centre Premises</p> <p>10.1 Cllr Robbins reported he had reviewed the existing quotes and working on the lowest of these revised the previous specification to only cover the refurbishment of the toilets, leaving the changing rooms as they are then looking to save approximately £10k. He has spoken to the builder who is happy to look at it again and provide a revised quotation. Hopefully this will be approx. £30k or under. As painting has now been taken off the quotation to reduce costs this will now be undertaken by a working party. The point was raised as to whether Charlie Payne, in seeking to secure extra funding for the project, would need three quotes? It was suggested Charlie will submit the quote we accept. This still seems to be a high sum but with the grants and our £22k it is feasible. The plan would still be to refurbish the changing rooms at a later stage if funding can be sourced. The revised quote will be requested as soon as possible in order that we can progress the project, timing dependant on whether the pool will actually be allowed to open due to Covid 19 this year. All Councillors agreed the project should be progressed as a matter of urgency.</p>	
11/21	<p>Planning, Cemetery &amp; Highways</p> <p>11.1 20/00335/HHD – Newstones – approved</p> <p>11.2 Correspondence has been received from residents on the amount of motorbike traffic, causing concerns over noise and speeding on the A361. TVP have been contacted through the website and Cllr Ford has contacted PCSO Colin Davies and he is raising it with Traffic. A dialogue will be maintained with him regarding this. There have been three accidents outside the business park. Traffic from Burford turning right must move into the turn right hand lane of oncoming traffic from Lechlade. A possible solution to this would be a roundabout on the A361, an idea previously supported by County Councillor Peter Handley, however the business park is a private entrance so viewed differently from a public road junction by Highways. That was the argument at the time, but it is 2 years since cameras were put up and volume of speeding traffic was low. Unless incidents are recorded they will not revisit for 5 years. We need to make sure any incidents are recorded and keep a log.</p>	
12/21	<p>Village Matters</p> <p>12.1 Groundsman – Cllr Jones reported he is doing a superb job, and everyone notices the difference around the village, and he has become very visible to residents whilst undertaking his duties. He has now past his probationary period and Cllr Irwin Singer is drawing up a contract. We will pass on to him the acknowledgement of his efforts.</p> <p>Dog poo is becoming a problem and dog poo bags! This needs to be highlighted and it is a Health issue for the Groundsman. The look of the village has been improved and it is a shame that the dog poo is left on verges etc., it was agreed by all that this matter should</p>	

	<p>be raised in the St Filica newsletter. There is a lot of dog poo in the bins, which is obviously what they are for, but residents should also be encouraged to dispose of bags at home when the bins become full. Sign put on Rouses Lane has made a difference. This will also be mentioned in Chairman's report.</p> <p>12.2 Red Phone Box – Due to lack of usage BT no longer plan to keep the phone box active and the opportunity was given for the Council to take it over for £1. The Council agreed with residents who had contacted us, it is part of our heritage and a prominent feature in the heart of the village, so keeping it, particularly during such times, was deemed important. The consensus was it will need to be refurbished, hopefully with a village working party, sooner rather than later and return it to a useful village asset in some form. The Contract for Adoption was signed.</p>	
13/21	<p>RAF Brize Norton</p> <p>13.1 There has been a lot of activity at Brize Norton over the last weeks and Cllr Ford has received communications from residents. Residents have reported it on website and Cllr Ford has contacted them and we have received a four-page letter, which Clerk will distribute to Councillors, explaining exactly what is happening re flying. We must realise that residents are also noticing it more as we are at home a lot more than usual. Also training is carried out at other airfields which are now closed they have also been carrying out repatriation sights. Clerk will post letter on website. There is also a schedule of training flying posted on their website each month. Brize Norton have also been given more control over the air space corridor in the upper levels which will allow planes to ascend faster and quicker.</p>	
14/21	<p>Street Light Hazels Lane</p> <p>14.1 SSE have emailed to say they have missed our acceptance email from January. This has now been reactivated and the new light will be erected shortly.</p>	
15/21	<p>Horse Chestnut Tree opposite Filkins Hall</p> <p>15.1 Residents in Garden Cottage contacted us to ask who owned the tree and we put them in touch with the Ernest Cook Trust. They have now come back and stated they did not know the tree had come down – they have now stated they will send their woodland consultant down to inspect all the trees. It was requested that the Parish Council write to ECT and support their request at their earliest convenience. If the remaining trees came down, they would fall onto property. Cllr Tridgell will send correspondence to Clerk to follow up. Cllr Irwin Singer stated that he and Cllr Walsh had had a meeting with Michael Birnie ECT in 2018 with a view to informal regular meetings, so we could ask for another meeting and discuss this and other items face to face. Chair and Vice chair will take this up.</p>	
16/21	<p>Next Meetings will be held on 23<sup>rd</sup> July 7<sup>th</sup> September and 5<sup>th</sup> November 2020</p>	