

**Filkins & Broughton Poggs Parish Council Meeting**  
**The Committee Room – Filkins & Broughton Poggs Village Hall**  
**Tuesday 22nd August 2017 at 7.30pm**

### Unadopted Minutes

**Present:**

Cllr Jeremy Irwin-Singer, Chairman, Cllr Noelle Walsh, Vice Chair,  
 Cllr Roland Jones, Cllr Julie Tridgell

1. **Apologies for absence:** Cllr R Bohm, Cllr D MacFarlane WODC and Cllr P Handley OCC  
 The chairman commented that in future should a councillor not be able to attend the meeting, wherever possible his/her report of relevant actions/progress should be sent prior to the meeting. The chairman's proposal was unanimously agreed by all.
2. **Declarations of Personal or Prejudicial Interest:** None
3. **Adjournment for Public Participation:**  
 Mrs D Blackett wished to thank Cllr R J for his work on the grass/weeds at verges etc. throughout the villages. Mrs Blackett also stated how good the new playground additions were.
4. **The minutes** of the F&BP meeting in July 2017, were agreed by all and duly signed by the Chairman
5. **Matters arising** from these minutes for information only: None
6. **WODC & OCC** councillors' report: None
7. **Finance Report**
  - 7.1 Account Balances and Cheques signed
    - a) **F & B Current Account**  
 The clerk stated that the current balance for F&BP and the Village Centre stood at £46,808.04  
 Less Cheques to be cashed:       £1,769.00  
 Less Cheques to be signed:       £8,250.00  
 Total funds available:           £36,789.04
    - b) Business Account :               £15,089.22
  - 7.2 **Spend v Budget**  
 The clerk presented a worksheet that illustrated monthly spend /income against budget. It was agreed by all as a necessary tool in relation to Council Budgeting and Cash Flow.  
 The clerk agreed to circulate this one week prior to the meeting.
  - 7.3 **Discussion concerning expenditure in this financial year and the funds held**  
 The Chairman raised the matter of the amount of money held in different accounts and asked the Council to consider what were the most effective ways that these funds could be put to use.  
 He said funds need to be set aside towards:
    - 7.31 **Village Centre Building repairs** (see item 7.37)

Signed.....

Chairman

**Continued.....**

### **7.32 Street Lighting**

There are 11 street lights that are the responsibility of the PC and during 2017; three lamps have been replaced @ £3k. An amount should be budgeted for in the coming year towards the replacement of old lanterns with energy saving LED's. It will be necessary to factor others in over the coming years as growing energy costs, of which the Council pay in the form of street lighting will make it financially efficient to replace the old technology with LED lanterns.

### **7.33 Ongoing playground refurbishment**

Two pieces of equipment were installed in July and several residents have commented favourably. The Council wishes to thank again both the ladies who organised the Grandmothers Day last year and contributed £675 towards the cost of the equipment and Cllr R J who managed the project.

However, it was noted that other pieces of existing equipment are coming to the end of their life and will need to be replaced. Cllr R J estimated that the cost to replace all items would be circa £26-30K. This is clearly outside of the existing council funds/budgets. Cllr R J considered that it may be necessary to look at other ways of raising the money.

### **7.34 Kick about field:**

The nets have been replaced and the poles re-painted. The PC thanked Mrs Jones and Cllr R J for the work they carried out in replacing the nets and repainting the pole.

### **7.35 War Memorial**

Cllr R J reported that he had contacted in the War Memorial Association and said it is likely that a grant may be secured towards some of the work required to the paving. He agreed to take photographs to submit evidence with a grant application.

### **7.36 The Bund:**

Cllr N W raised the point that many in the village consider the Council owns the bund and that this is not the case. The Council unanimously agreed that although the bund is on land owned by the Ernest Cook Trust and the land managed by the current tenant farmer, the PC will work together with the two parties to ensure it is in good working order.

ECT has agreed to fence the perimeter of the Bund to prevent animals grazing and causing damage.

WODC has been invited to access the bund and offer advice on its upkeep.

All of the above projects were discussed and the Chairman stated that they will require considerable expenditure. The PC agreed to look at all of the above and decide an order of priority for the projects listed.

The Council welcome suggestions, from Parishioners as to any other projects they feel will enhance life in the Parish.

- 7.4** Appointment of R.F.O – Apologies given from the clerk and she explained that this was a typo error, the RFO is in place but not shown on the website. This has now been corrected.

## **8. Village Centre & Premises**

Cllr JIS has made enquiries for a Building Surveyor to assess the buildings owned by the VCT and will present his findings at the November meeting. He stated that this was necessary before any repairs/decorating could be carried out.

It was agreed to appoint Cllr J Tridgell as a trustee for the Village Centre Trust

Signed.....

Chairman

Continued.....

**9 Planning, Cemetery and Highways**

**9.1 & 9.2** Planning Applications update for:

Application reference: 17/02558/LBC & 17/02557/FUL

Proposal: Conversion of barn to five holiday lets.

It was agreed that although this application did not appear to present any problems.

Cllr R J agreed to investigate whether the plans sit within the current guidelines for conservation etc.

**9.3 Street Lighting update:**

Agreement has been reached with SSE to commence work ASAP at Anstruther's Junction.

This will require a traffic management system whilst works are carried out. SSE will take down the defunct overhead lamp and wiring. The new LED lamp will be fixed to the pole at Bridge Cottage and will be programmed to be lit dusk to dawn and to reduce its output to 50% after 12 midnight.

AT will advise as soon as she hears from SSE when work will begin. Anticipated work schedule SSE is late September early October.

**10 F & BP Policies and Procedures**

It was agreed by all that F&BP wishes to adopt Good Practice of Local Councils.

Cllr N W and Cllr J T will draft proposal documents for approval of the council procedures to be presented at the November meeting.

Cllr J T produced a draft proposal concerning standing orders for comments.

In addition she stated that it will be necessary to review all areas of Council business matters to ensure they meet with current legislative requirements. All such policies and procedures, once in place, will be audited, reviewed and updated at regular intervals

**11 Councillor Vacancy**

There have been applications for the position of Councillor.

Cllr N W and Cllr J T will arrange for a suitable date to interview the candidates

**Dates of next Parish Council Meetings:**

November 21<sup>st</sup>

January 8<sup>th</sup>

March 13th

May 15<sup>th</sup> APM

There being no further business the meeting closed at 9.30pm

Signed.....

Chairman

*Ann Tyldesley*

Clerk to Filkins & Broughton Poggs Parish Council  
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