

## Filkins and Broughton Poggs Parish Council

Minutes of Meeting of the Parish Council on 13 <sup>th</sup> October 2021 at 7.30 pm		
	<p><u>Present</u> Cllr Robbins, Cllr Ford, Cllr Tridgell, Cllr Jones, Cllr Walsh Members of the Public: Cllr Suzi Coul, Cllr Nick Leverton</p>	
48/22	<p>Apologies for Absence: 48.1 None</p>	
49/22	<p>Co-option of new Councillor: This item has been adjourned until next month so more of the current councillors have had time to meet him. Cllr Ford will arrange a meeting before the next meeting.</p>	
50/22	<p>Declaration of Personal, Prejudicial and Pecuniary Interests 50.1 Cllr Leverton – Planning</p>	
51/22	<p>To Accept Minutes of Last Meeting 8<sup>th</sup> September 2021 51.1 Minutes have been circulated to Councillors. All agreed – they were accepted and signed.</p>	
52/22	<p>Matters for Information only arising from these last minutes 52.1 None</p>	
53/22	<p>Open Forum: 53.1 Report from Cllr Leverton – Email received concerning Filkins Post Office – they say no place has been found to hold the Post Office but the case is that no local Postmasters want to operate it. and so idea has been given up. This came from Post Office but not the person who Cllr Ford is dealing with. They say they will be considering new options. Cllr Ford will contact and ask why this has been changed. No mention of mobile unit. Also looked at ramp and not much that can be done. CWW traffic congestion – OCC have spoken to Reggie Heyworth and advised he needs to get cars off the Highway before taking entrance fee. Cllr Leverton meeting them next week to try and remedy the situation. The traffic is particularly bad on holidays and from the Burford direction. Could the entrance and exit be swapped round. Railway line – putting on for the district to support him on securing the railway line land. Run along the river and down to Alvescot Down. He wants the strip of land secured for 100 years in case it goes ahead. 20 is plenty- moving quickly – new administration taking it on but only in the towns. Cabinet meeting in next 10 days so will ask why only towns and not villages. Oxford City is trying to allow only one parking place per house and pushing hard. Vale of White Horse now passing over parking restrictions to parking wardens. Will be more vigilant. Potholes being addressed next week – we are very poor relation in WODC to other parts of the County. Bus Strategy coming out very soon – inference is not concentrating on villages although they said they would. They are concentrating on Oxford City. Cllr Leverton has correspondence on trees and will chase up for us.</p> <p>Cllr Coul – Tourism – another consultation but only considers Blenheim and Oxford. We are fighting hard to stay in Cotswold area. Planning- has been slow but now is improving and back to decent service. Any problems get in touch. Increase in applications and decrease in size of team have been factors. If planning is moving slowly does this mean that they are not looking at them so thoroughly or not calling to committee. No it should not. We need to make sure there are good grounds to call to committee but if asked Cllr Coul will always call it in for us. Bins – some issues with small bin lorry breaking down and missing a couple of weeks. Let Cllr Coul know, and she will try and resolve. Food bins are being slung around and broken. It is not acceptable that bins are left haphazardly in road.</p>	

Signed:

Date:

	53.2 None	
54/22	<p>Planning, Cemetery &amp; Highways:</p> <p>54.1 21/02535/LBC The Bakehouse – approved</p> <p>54.2 21/02827/PDC The Haven – awaiting response</p> <p>54.3 21/02998/HHD The Old Rectory – awaiting decision. Exercise pool house. No comments.</p> <p>54.4 Cemetery – Cllr Jones reported. Works have been completed on gates – there are a few branches that need to be trimmed. Many thanks Cllr Jones for re-painting.</p>	
55/22	<p>Village Matters:</p> <p>55.1 CLP update- Cllr Ford spoke to Teresa Irwin Singer – she spoke to CFO and pushing to have the meeting but that will not be pursued. We are too far down the line now for their initial meeting help. They may come and help with a discussion. CLP meeting this evening re-setting the parameters – not all committee present some still reluctant but looking at a couple of projects to start off with. Some reluctance to get together still.</p> <p>55.2 Trees Bulls Close – Following on from Cllr Leverton- we would like one tree taken down which covers the area of parking – which damages cars and leaves fruit on the pavement. No response from OCC</p> <p>55.3 Goodfellows White bridge railings – no planning permission is required – OCC putting order together and works to replace them will be carried out mid-end of November. There was a recent inspection, and the bridge has been condemned and will now be an urgent job.</p> <p>55.4 Gassons Ramp- Clerk has received confirmation from Cllr Coul with an email from Miranda Clerk that the ramp has been inspected on site and there are no issues that warrant action. There is now nothing further to progress.</p> <p>55.5 Taylors Close- ECT has been chased again- also that the work in the playground will need their permission for access and we have asked for them to come back to us.</p> <p>55.6 Telephone Box – This will be done in the Spring. This was an item that the CLP had raised.</p> <p>55.7 Transport Links – L Bennett – as CLP- has been doing a lot of work with Faringdon, Lechlade and surrounding area writing to all town and parish councils about links between Carterton and Swindon. He has also spoken to bus companies, and he has had some very good response. Bus reviews are all taking place now. He and Cllr Ford were invited to join Lechlade Town Council meeting as they are conscious that they cannot get through to Oxford. He has done a lot of research, but it will come back to money. He has built a strong case and he was thanked for all his work. This is an invitation to present his information to the mayor. It is really positive progress. He has created a lot of awareness in the area.</p> <p>Villager bus numbers are still an issue, but it is the same all over the County – previously it could be full by the time it got here. One in Carterton usage has also dropped considerably. People with vulnerabilities are still not going out.</p> <p>55.8 Planter at new Filkins sign- Clerk has passed information to residents.</p> <p>55.9 Bulb Planting – Gardening Club have emailed and asked for our permission but between meetings. Clerk has contacted all Councillors and Groundsman has also been spoken to. He did not feel there was an issue. They will be planted in front of village signs and cemetery wall. They were given permission to go ahead.</p> <p>55.10 Bus shelter notice board – is quite messy. At village hall event Peter Berners-Price asked if it would be OK if the Church looked after it and took down old notices. The split on the board is never adhered to. We talked a while ago about a new information board by Bulls Close but we did not follow through. We should send a memorandum so that not all notices are removed. Cllr Tridgell will contact Peter Berners- Price and make arrangements. Cllr Tridgell will also visit and take down old notices.</p>	

	Cllr Leverton & Cllr Coul left the meeting.	
56/22	<p>Finance</p> <p>56.1 Transactions have been circulated 2<sup>nd</sup> half of precept payment has been received. Clerks and Groundsman's wages were paid, the new strimmer and leaf blower have been purchased which were agreed are part of the reserves. Cemetery maintenance has been paid for. 5 payments have been set up online – which will be authorised after acceptance at this meeting. £12400.13 balance in current account at end of September. List was signed by Cllr Ford &amp; Tridgell. £25,190.82 in deposit account. Village centre – Parkfield Tree Care, Sleemans, AK Timms, Southern Electric for village centre have all been paid. £42362.88, in current account at the end of September. £26584.00 in reserves. Donations for playground have been received and also swimming pool memberships – this is why the balance looks high. Does the playground not have its own account – No as they are using the Charity status for donations. Sheet attached as appendix 1</p> <p>56.2 Financial regulations – were taken to Finance committee on Monday. They are proposing that these are accepted. All in favour. Regulations were signed</p> <p>56.3 Draft budget to set precept – this has been circulated. Finance meeting was held on Monday, so figures have been looked at. They have only been increased slightly. Audit fee has been added for 2022-23. Sheet attached as appendix 2 Gassons allotment rent will increase to £150 per annum from next year. Grass cutting grant has been added and weedkilling as we are predicting we will enter a contract for 2 visits each year. This will be discussed on the walk round but probably visiting in April &amp; September. Precept we have proposed to stay the same – NI will increase 1.2% due to budget. We will look for another payroll provider. £600 for additional work of groundsman for works carried out after September – we will drop this to £400 next year. Groundsman will clear the leaves as part of these works and some works on the village centre garden. Utilities are very hard to predict as electricity is increasing. Replacement lights stay at £1200 hopefully we can finish these off in 2022/23. This leaves a very tight budget with only £150 surplus. Clerk left the room while the clerks wages and appraisal were discussed. This will be formally presented at the next meeting for acceptance.</p>	
57/22	<p>Matters Relating to Parish Council &amp; Village Centre Trust Properties</p> <p>57.1 Siting of shed for Museum – Clerk has been contacted by Peter Grey he asked who he should liaise with now – Cllr Walsh. They are having a change of thought about the size of shed by down scaling. If it is smaller, they would like to locate behind the stone buildings instead of by the far wall. This may now be a 7x4 or 8x4m. he says he should not need planning permission now – but we may want them to- to cover ourselves. What is the Fox Trust building used for – an office. We will wait for the next update.</p> <p>57.2 Village Centre Garden – tree works are complete. Cllr Robbins stated that the stump grinding spoil needs to be removed. So need a small bonfire to get rid of them. The path is cracked but we will not do any works for now.</p> <p>57.3 Playground Refurbishment – Cllr Ford has contacted Ashley Madden after speaking to Sam McIntyre at the village hall. The quotes are still very high. The new quote is £58k without VAT which cannot be reclaimed – it also did not cover all the works that need to be done. Another grant application has been put in – Lottery funding next but we have to have Chairman and RFO put on forms as a contact, and we have responsibility for the monies. We have told them they need a more formal structure. They are all very enthusiastic which is great but with these sums of money it needs to be more formal. We can just set them up as a standing committee – we just need a simple structure. There is a schedule of work which we will use our money towards – blocks and bark area – metal shoes on poles. We must fulfil this by the spring. More formal meetings on where we are going – donations – grants- lottery funding- quotes need to be more transparent – phasing the project. It will be more rewarding and encourage</p>	

	<p>others if progress is seen. There are worries over the grass mound how it will weather and the extra maintenance for the Groundsman which we have to provide. Do we need to move existing equipment? With such a large amount of money we need to ensure it has a long life.</p> <p>57.4 Dry Stone Wall – Bowls Club- is finished. The top had to be re-set.</p>	
58/22	<p>Date for Walk round &amp; next meeting</p> <p>58.1 Cllr Jones &amp; Cllr Ford are not available for the November meeting. We could bring this forward by week. It was agreed that the November meeting will be cancelled, and we would go ahead with the December meeting on 8<sup>th</sup>. Walkabout 27<sup>th</sup>/28<sup>th</sup> November. This was agreed for 28<sup>th</sup> November meeting at 10am in Broughton Poggs.</p>	
59/22	<p>WODC Parish Council &amp; Town Forum</p> <p>59.1 On 4<sup>th</sup> November there is a meeting as above Cllr Ford is away can anyone else attend. Cllr Jones volunteered.</p>	
60/22	<p>Next Meeting will be held on 8<sup>th</sup> December 2021 and will be held in the main Village Hall. In 2022 meetings will move back to the Committee Room.</p> <p>Correspondence Policy will be added to December agenda – Clerk will circulate.</p>	