

Filkins and Broughton Poggs Parish Council

Minutes of Meeting of the Parish Council on 8 th December 2021 at 7.30 pm	
	<p><u>Present</u> Cllr Robbins, Cllr Ford, Cllr Tridgell, Members of the Public: Cllr Nick Leverton, Richard Howe, Diane Blackett</p>
61/22	<p>Apologies for Absence: 61.1 Cllr Walsh Cllr Jones Cllr Suzi Coul</p>
62/22	<p>Co-option of new Councillor: Richard Howe was co-opted as our new Councillor and his declaration was signed. Code of Conduct Form will be returned to Clerk by 2nd January and a new email address will be arranged.</p>
63/22	<p>Declaration of Personal, Prejudicial and Pecuniary Interests 63.1 Cllr Leverton – Planning</p>
64/22	<p>To Accept Minutes of Last Meetings 64.1 Minutes for Council meeting on 13th October have been circulated to Councillors. All agreed – they were accepted and signed. 64.2 No matters arising 64.3 Finance Committee minutes from 11th October 25th October and 29th November were accepted. And signed. 64.4 Playground sub-committee minutes were accepted and signed 64.5 Resolution was made: Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Council were asked to resolve that, because of the sensitive nature of the business to be transacted under agenda item 69.2 that the public and members of the press would be asked to leave the meeting during the consideration of this item. This was agreed</p>
65/22	<p>Open Forum: 65.1 Report from Cllr Leverton – OCC has been contacted re the trees at Bulls Close – face to face meeting will be held in January. Funding for A40 has been confirmed – dual carriageway from Witney to Eynsham. WOT – looking at a tunnel at Alvescot Downs. OCC have banned meat & dairy products from OCC properties and are approaching schools for no meat 3 days a week. They cannot enforce on Academies but mainly Primary Schools – voting for or against on Tuesday. Buses – they were suggesting better bus routes but now 20 routes in Oxford have ceased as no one uses them as not at work. Gloucestershire has done the same. Phil Johnson, Lechlade Councillor and Cllr Leverton to meet at Cotswold Wildlife Park and try and find a solution to the traffic backing up to the A40. 65.2 District Council – Cllr MacCrae is in charge of bin collection and is investigating problems. Planning department – 4 new people have been employed.</p>
66/22	<p>Planning, Cemetery & Highways: 66.1 21/02827/PDC The Haven – awaiting response 66.2 21/02998/HHD The Old Rectory – awaiting decision 66.3 21/03318/HHD St Peters House – awaiting decision</p>
67/22	<p>Village Matters: 67.1 CLP update- The committee have had their first meeting since lockdown which was very productive. They have asked for more pages on the website – this was agreed by St Filica and the webmasters will meet in the New Year to discuss what they want. Email has also been set up for them clp@filkins.org.uk. The Welcome Pack was also discussed this has now been passed to Jane Martin. 67.2 Trees Bulls Close – We will await the outcome of the meeting with Cllr Leverton.</p>

Signed:

Date:

	<p>67.3 Goodfellows White railings – work has started. OCC are also painting the railings after installation. Response received from Juliet Morley thanking us for our efforts.</p> <p>67.4 Gassons Ramp- Clerk has received confirmation from Cllr Coul with an email from Miranda Clerk that the ramp has been inspected on site and there are no issues that warrant action. There is now nothing further to progress.</p> <p>67.5 Taylors Close- ECT has agreed to us having the extra 2 metre strip for the kick about field. Talks are taking place about the cost of fencing so we will now be able to level the ground and put a field gate in for access to the playground. We have also asked for access through the old farmyard when we refurbish the playground. This has been agreed in principle, we need to inform them of the likely time scale for confirmation.</p> <p>67.6 Notice board in Bus Shelter – This will be refurbished by Cllrs Jones and Robbins.</p> <p>67.7 Parish Survey was completed. Cllr Leverton may be able to help us upgrade our VAS sign to one which flashes your speed. There are houses planned at Kilkenny Lane and a Science Park so access to A 40 direct from Carterton is essential. A roundabout at Carterton may be more approachable – or upgrading the road passed the solar park may be better. The infrastructure must be upgraded.</p> <p>67.8 Refuse collections have been very disturbed in the last few months. Cllr Robbins contacted Cllr MacCrae and was told it was because the smaller lorries had broken down that Rouses Lane and Hazels Lane were not collected but on one occasion Cllr Robbins was informed it was because Rouses Lane was blocked by overhanging trees. This is not correct. We will monitor the situation.</p> <p>Cllr Leverton left the meeting.</p>	
68/22	<p>Matters Relating to Parish Council & Village Centre Trust Properties</p> <p>68.1 Siting of shed for Museum – D Blackett attended the meeting and asked what the delay was in making a decision. The Council explained that they are waiting for P Gray to come back from July meeting with the proposal of the new size shed, confirmation concerning planning permission and the outcome of his meetings with CWW and ECT concerning storage elsewhere. We have not received this so no decision can be made. D Blackett now proposes a 7x4m shed with rubberised roof. After discussion this would be located at 90° to the stone sheds. It would be placed on concrete slabs with a power source. D Blackett will liaise with P Gray – we would insist the shed have planning permission if we agree to go ahead. Clerk will write to D Blackett and P Gray and ask for a meeting at the Village Centre.</p> <p>68.2 Village Centre Garden – Cllr Robbins and Les Goward will be clearing the garden and spreading the chippings.</p> <p>68.3 Playground Refurbishment – At the last meeting it was proposed the area be re-drawn with the bark surfacing covering the new fort climber and the new climber to stay where it is currently with the bird nest swing moving. This is purely due to budget- Thanks were given to the playground committee for all their works so far. Funding has been confirmed by WODC and we are awaiting the outcome of the Princes Trust and Lottery. K Ford was asked to complete some parts of the Lottery Fund application and is awaiting confirmation. K Ford will try and meet Ashley & Nicola before the next meeting on 11th January 2022.</p>	
69/22	<p>Finance</p> <p>69.1 List of payments made has been circulated and posted on website. Hardcastles Field rent has been received – Clerks wages have been paid. The Clerk also asked the Council to agree to pay for a training day on 18th January. The costs will be split with Alvescot Parish Council. This was agreed. Village Centre payments list has also been circulated. The main payment was for electric for the swimming Pool. Clerk has contacted Utility Aid to enquire if we can find a cheaper supplier as the contract has now expired. Payment list and account balances are attached.</p> <p>69.2 Ratification of Clerk’s Wages - Public and Clerk were asked to leave the meeting. The payment was agreed.</p>	

	<p>69.3 Final draft for Precept was circulated. It was agreed that an administration charge will be discussed for the Clerks time on the Village Centre from March 2022. All agreed the precept will be set to £18.5k.</p> <p>69.4 Clerk Training – Clerk has attended two training sessions: Scribe – Budgeting & Forecasting and Digital Parishes Online. This is mapping software which is linked to OCC data. It will be very useful for plotting grass cutting, CLP usage and the information centre. The cost is £45 per year. It was agreed by all we should subscribe. The Experienced Clerk training will be on 18th January.</p>	
70/22	Correspondence Policy was accepted and signed. It will be posted on website.	
71/22	<p>Walk Round:</p> <p>71.1 Notes on the walk round on 28th November have been circulated: Dog Bins – replaced – BP one is unstable, and Rouses Lane has been moved. Clerk has asked for this to be rectified Clerk has approached D Puffit re bus shelter roof. Telephone Box: This will be sand blasted and re-painted in the spring. It will be used as an information centre. Clerk will contact OCC concerning a sharp bend sign for the top of the village at Pear Tree House.</p>	
72/22	WODC Parish Council & Town Forum meeting was cancelled	
73/22	<p>TTRO Order:</p> <p>73.1 TTRO Order has been received concerning a closure of the A361 from 14th -25th January 2022 between the hours of 8pm – 6am. This will be from Broughton Poggs to the crossroads at the old airfield road. Clerk will approach OCC and ask that lorries are diverted at Lechlade and do not come through Filkins and Broughton Poggs.</p>	
74/22	Next Meeting will be held on 12 th January 2022 and will be held in the main Village Hall.	