

Filkins and Broughton Poggs Parish Council

Minutes of the Meeting of the Parish Council on 29 th August 2019 at 7.30 pm at The Village Hall, Filkins	
	<p><u>Present</u> Cllr Irwin-Singer (Chairman), Cllr Robbins, Cllr Ford, Cllr N Walsh, Cllr Tridgell, Cllr Jones Members of the Public: Cllr S Coul</p>
28/20	<p>28.1 District Councillors Report Cllr Suzi Coul came to introduce herself. WODC is very quiet currently due to the summer. They have declared climate emergency and will be net carbon zero by 2030. She is helping villages in her area lobby OCC and asks that any issues be copied to here. She is currently working with Cllr Ford on traffic issues on B4477. Minutes and agendas will also be sent. Cllr Coul was thanked for attending.</p>
29/20	<p>29.1 Apologies for Absence None</p>
30/20	<p>20.1 Declaration of Personal, Prejudicial and Pecuniary Interests None</p>
31/20	<p>31.1 Adjournment for Public Participation None</p>
32/20	<p>Minutes 32.1 Minutes of the meeting 18th July 2019 were accepted and signed. 32.2 Matters arising: Villager Bus review – taking place early October. There is a 10 mile limit for the bus service Cllr Ford has spoken to Keith Gowing and we are 9.6 miles from Witney. We are awaiting a decision, but Robert Courts MP has been contacted. Cllr Ford is pressing for it to continue. If it ceases, we do not know how much notice will be given.</p>
33/20	<p>External Liaison 33.1 Proposal for Steering Committee- Cllr Tridgell met with Moira Swann who has agreed to Chair the first meeting but would like a wider representation on the Steering Committee. The Steering committee Standing Orders will be drafted in line with the Parish Council standing orders. Leaflet drop will be undertaken with cut off date of 26/27th August, skill set, and age range will be looked at at the next meeting to make it more demographic. Then the Steering Group initial meeting will be on 22nd October. If no further people come forward the group will proceed with the volunteers they have. Steering Group will be set to 10 volunteers and 2 councillors. Cllr Robbins has put an article in the newsletter for a meeting in the playground to discuss the equipment with children/parents- someone may volunteer from that. All actions were agreed. 33.2 Postcode changes have been deferred until we see the change in traffic the new signage brings 33.3 Street signage has been ordered. Clerk will contact James Wright for timescale. 33.4 New streetlight has been ordered in place of gantry light at Hazels Lane. This should be installed within the next 4 weeks. It was decided the new light for the Gassons would not be installed at present – 2 residents were willing to donate £1k towards new lighting. Cllr Irwin Singer will contact them to confirm what they want it spent on – new lights are refurbishing existing lights. 33.5 Hardcastles field- work was carried out on the 9 willows and also some branches at Vale Wood. Clerk has spoken to BT about clearing branches from the phone line by Vale Wood but has had no success. Parkfield Tree Care will help with some of this work when</p>

Signed:

Date:

	<p>they come next. This work has cost £1550 but it has not been done for ~ 10 years. This will now be carried out every 4 years. The fence also needs erecting along Bridge Cottage.</p> <p>33.6 Vale Wood – Bowood Tree Care are visiting on 6th September to cut back the Hazel hedge along the boundary with C Daniels. The cost for this is £750, they will also carry out the tree survey in Vale Wood cost £100. This was all agreed. This arrives under the Parish Council obligations in their lease of Vale Wood from The Woodland Trust.</p>	
34/20	<p>Planning & Cemetery</p> <p>34.1 19/00317/FUL Pear Tree Farmhouse – awaiting decision</p> <p>34.2 19/01372/HHD 2 Burford Road – approved</p> <p>34.3 19/01770/FUL Newstones – approved</p> <p>34.4 19/01674/01673 Rectory Cottage – awaiting decision</p> <p>34.5 19/01696/01974 Demarca – awaiting decision. Conservation Officer has objected to the replacement windows.</p> <p>34.6 Ramp at Gassons- Letter was acknowledged by WODC and someone was supposed to be looking at it. There has been no visit, so they have been written to again asking for a date.</p> <p>34.7 A request has been received for a headstone for Lewis family. All agreed. Cllr Jones- there have been very few responses re the changes to the Cemetery. Therefore, we are proposing the fir trees be trimmed as it is becoming difficult to walk the path, path will be gravelled. We will also plant a hedge along the wall to take away traffic noise. This work will be done following any feedback received by November. More feedback is requested.</p>	
35/20	<p>Finance</p> <p>35.1 Cheques paid list was circulated and cheques were signed.</p> <p>35.2 Income v Expenditure- the first 3 months were reported and the 3 year projection has been updated. This will be posted on the website. The 3 year projection will be changing as the village centre refurbishment is progressed. There is an allowance for a Public Works Loan to be applied for, but this will be the last resort to finance the refurbishment. When the quotes are received, we will be in a better position to apply for grants.</p> <p>35.3 The contract with SSE is due for renewal for the Street Lighting. They are asking that invoices are now settled by Direct Debit. This was agreed by the Council.</p>	
36/20	<p>Matters Relating to Parish Council and Village Centre Trust Properties</p> <p>36.1 Playground- Cllr Robbins and Cllr Jones set a meeting with residents for the refurbishment of the playground. Very few attended so another has been set for 14th September. They plan is to give residents a perception on the costs of equipment – grants can be obtained, and Playing Field Association can help with this but funding usually has to be matched. This will cross over with the CLP – it may give rise to a sub committee to fundraise. Cllr Jones has investigated metal work for the base of the wood poles which will prolong the life and Cllr Robbins has sourced some new chippings at a cost of £1128 for 20 tonnes. It was agreed both actions would go ahead. A working party will be asked to help spread the bark. In recent years the playground costs have been a substantial item on Village Centre expenditure. Residents are reminded that the playground has cost £9,610 over the last 3 years.</p> <p>36.2 Cllr Robbins reported he had received the plans and spec for the refurbishment of the toilets/changing rooms. Fiona Cowburn was thanked for all her work. It is a very well-drawn up plan with a couple of minor alterations on door hangings. No permissions are required as it is all internal just building regulations. Post Office and shop will not be affected as the single toilet and kitchen will be unchanged. Camerons will be informed</p>	

	<p>when we have a start date. The changing rooms will be unisex with cubicles – as is now normal practice – with a separate ladies & gents toilets. Cllr Robbin will obtain 3 quotes for the next meeting and plans will be put on the website.</p> <p>36.3 A complaint has been received concerning the old freezers left behind the Centre by the shop. Cllr Irwin Singer will talk to them and ask for them to be removed as they should not be there.</p> <p>36.4 Cllr Irwin Singer asked that we encourage use of the Post Office to secure its continuation.</p>	
37/20	<p>WODC Garden Village Action Plan Consultation</p> <p>On the advice of Cllr Coul we will respond to this as a Council. Cllr Ford will draft a response. 11th October is the deadline.</p>	
38/20	<p>Standing Orders have been re-drafted in line with current legislation. These were accepted and will be posted on the website.</p>	
39/20	<p>Groundsman</p> <p>Letter has been given to Chris Maunder and his retirement was deferred until end of September. He will be thanked for his dedicated work over many years.</p> <p>Cllr Jones proposed that the grass cutting be put out to contract as we may want to change the priority on some areas as OCC are virtually non-existing now. The Parish Council still hopes to employ a local person to succeed Chris Maunder instead of a contractor for 2020. Cllr Jones has produced 9 area maps of the village with green areas and Cllr Robbins will meet with him to put some house names for orientation. This will be done on the walk round on 15th September. Meet in Broughton Poggs at 10.30am. Clerk will forward figures for last 12 months expenses to Cllr Jones.</p>	
40/20	<p>Next Meetings will be held on</p> <p>4th November 2019</p> <p>22nd January 2020</p> <p>23rd March 2020</p> <p>21st May 2020</p> <p>These dates are far in advance and are subject to change.</p>	