

Filkins and Broughton Poggs Parish Council

Minutes of the Meeting of the Parish Council on 21 st May 2019 at 7.30 pm at The Village Hall, Filkins		
	<p><u>Present</u> Cllr Irwin-Singer (Chairman), Cllr Robbins, Cllr Jones, Cllr Ford, Cllr N Walsh, Cllr Tridgell Members of the Public: R Martin</p>	
01/20	<p>1.1 Apologies for Absence None</p>	
02/20	<p>2.1 Election of Chairman Clerk asked for nominations for Chairman. Cllr Walsh proposed Cllr Irwin Singer. Seconded by Cllr Ford</p>	
03/20	<p>3.1 Election of Vice Chair Cllr Irwin Singer proposed Cllr Walsh. Seconded by Cllr Tridgell</p>	
04/20	<p>4.1 Signing of Councillors Declarations & Register of Interests All Councillors signed their declarations. Register of Interests for were distributed and will be handed back to Clerk by 29th May.</p>	
05/20	<p>5.1 Declaration of Personal, Prejudicial and Pecuniary Interests None</p>	
06/20	<p>6.1 Adjournment for Public Participation R Martin asked if the Parish Council had lodged concern with WODC regarding any future development on Clarkes Field. This should be done in advance whether an application has been submitted or not. Cllr Irwin Singer stated that the Council had not made a decision if they will be against any future development.</p>	
07/20	<p>Minutes 85.1 Minutes of the meeting 21st March were accepted and signed. 85.2 Matters arising: None</p>	
08/20	<p>Appointment of Councillors to act on Working Parties 8.1 Planning & Environment – Cllrs Jones, Robbins, Ford 8.2 Property, Highways & Cemetery – Cllrs Jones, Robbins, Ford 8.3 Swimming Pool – Cllr Irwin-Singer 8.4 Finance – Cllrs Tridgell, Walsh 8.5 Communications – Cllrs Walsh & Tridgell 8.6 Village Centre Trust, legal Affairs & Public Affairs – Cllrs Irwin-Singer, Ford 8.7 Representative on Village Hall Committee – Cllr Walsh</p>	
09/20	<p>Finance 9.1 Audit 9.1.1 Internal Audit is complete – Thanks to Gill Pagett 9.1.2 Certificate of Exemption – Income & expenditure are under £25k so we can apply for a Certificate of Exemption. This was agreed and signed by the Chairman and R Responsible Financial Officer 9.1.3 Annual Governance Statement was read to the Council and agreed. Section 1 was signed by Chairman and Clerk. 9.1.4 Section 2 of Accounting Statement - figures were read by Chairman and agreed by the Council. This was signed by Chairman and Responsible Financial Officer. 9.1.5 Notice of Audit will be posted on 3rd June 2019</p>	

Signed:

Date:

	<p>9.2 End of 1st year Review on 3 year forecast RFO circulated the projected forecast. Figures for 2018/19 are now actual and 2019/20 and 2020/21 are projected. Main differences for the Parish Council are precept was increased to £17k for 2019/20, Village expenses are back to a normal rate, last year included the VAT which needed to be handed back, money has been allocated for a new street light to replace the gantry light at Hazells Lane, also for pollarding the willows in Hardcastles field and Community led Plan. Village Centre figures were presented but 2019/20 and 2020/21 will be revised when the quotes are received for the refurbishment of the changing rooms. This will determine if the grants we apply for will cover the shortfall or a PWLB application will be made. Any larger expenditure for the Village Centre will be looked at in 2020/21 – the playground is showing its age and some equipment may need to be replaced.</p> <p>9.3 Quote for Willows Cllr Ford tried to obtain the third quote for pollarding the willows in Hardcastles Field but they do not have the correct Insurance in place. The Council decided to accept the quote from Parkfield Tree & Garden Care. Cllr Jones will contact them to proceed and trim the tree around the pole in Vale Wood at the same time. Works on the tree at the War memorial were included in the quote so this will cover the works in Vale Wood.</p> <p>9.4 Hazells Lane Signage- wording will be decided by next meeting concerning narrow lane.</p> <p>9.5 Broughton Poggs signage- The signage erected by OCC has been removed at the request of a resident. This signage was not commissioned by the Parish Council and was erected without their knowledge. Clerk and Cllr Ford met with James Wright concerning the signage the Council wants to erect. This consists of a sign off the A361 and a sign on the bridge saying Broughton Poggs – indicating where BP starts and finishes. An extra sign on B4477 at the stones, either in front or on the pole behind, highlighting Filkins and the 30mph limit in yellow or white. On the erection of the Broughton Poggs sign the Council want to take down the two signs that indicate Broughton Poggs by Rose Cottage as they are confusing. As there has been much discussion re the signage that was taken down an article will be put in the newsletter so residents can be consulted. The Council also plan to replace the Rouses Lane sign with Rouses Lane leading to Saxons Close.</p> <p>9.6 Hayes Palmer Trust A request has been received from Swinford Museum for £350 towards to advertising A Boards. This was agreed.</p> <p>9.7 Cheque list and account balances were circulated. Cheques were signed.</p> <p>9.8 Insurance is due by 1st June- It was agreed renewal documents will be checked by Cllr Irwin-Singer and Clerk and a cheque will be raised when they are received.</p>	
10/20	<p>Village Centre Premises</p> <p>10.1 Roof repairs have been undertaken by Donald Puffit</p> <p>10.2 Swimming Pool & Vale Wood wall will be looked at by Donald Puffit and quote given</p> <p>10.3 RoSPA report – This was circulated to the playground working party. Cllr Jones and Robbins reported there was nothing of high risk and have met to discuss the playground. The wooden posts are degrading in the bark. Cllr Jones has spoken to Fawns and they are sending a quote for galvanised sockets to put the posts in; 8 will be required for the swings. The posts will be cut and sockets cemented in. Work will be carried out by Cllrs Jones and Robbins. Bark will need removing and replacing. Cllr Robbins wants to hold a meeting for children at the playground and see what they want. Hopefully, the parents will get involved – this could be part of CLP. Ashley Maddern asked what the plan for playground was and may help with fundraising.</p>	

11/20	Community Led Planning Next meeting is planned to take place in June. One resident has shown an interest in Chairing the first meeting. There will be 2 Councillors on the Steering Group Cllrs Tridgell and Ford. All those who showed an interest will be invited to form the Steering Group. Cllr Tridgell will write to individuals as soon as a date has been set.	
12/20	Planning, Cemetery & Highways 12.1 18/03489/HHD Rectory Cottage – awaiting decision 12.2 18/03574/FUL Newstones – awaiting decision 12.3 19/00139/HHD Broughton Hall – awaiting decision 12.4 19/00317/FUL Pear Tree Farm – awaiting decision. Clerk was contacted by agent and asked if the wood cladding was replaced by stone would the Council retract their objection. This was agreed by the Planning work group. 12.5 19/00700/HHD Wynwood – approved 12.6 19/01372/HHD 2 Burford Road – awaiting decision	
13/20	Policies & Procedures 13.1 Clerk has checked the Policies Standing Orders and Financial regulations need to be reviewed at next meeting. Clerk asked if Cllr Tridgell could send these in word documents as she only has a PDF. Also the Precept report from last year.	
14/20	Website Updates 14.1 Please send photos to Clerk before next meeting. Also it was noted that some do not realise you can email a Councillor by clicking on the envelope.	
15/20	Emergency Planning Meeting 15.1 Being held on 13 th June at WODC. Cllr Ford to check if she is available.	
16/20	Community Wardens Cllr Ford reported Tom Brandon – Fire & rescue Service has contacted her and reported that these positions are voluntary not paid. It is an extension of the Safe & Well Fire service scheme. There is a pilot project in Didcot but need feedback from there before it is rolled out. Not until 2020.	
17/20	Next Meeting will be held on 18 th July 2019	