

**Filkins & Broughton Poggs Parish Council Meeting**  
**The Committee Room – Filkins & Broughton Poggs Village Hall**  
**Monday 8<sup>th</sup> January 2018 at 7.30pm**

**Draft Minutes**

**187**

Present: Cllr Jeremy Irwin Singer ( Chairman) Cllr Noelle Walsh (Vice Chairman)  
Cllr Robert Bohm, Cllr Kym Ford, Cllr Julie Tridgell  
8 Members of the public

1. **Apologies for absence:** Cllr R Jones
2. **Declarations of Personal or Prejudicial Interest:** None
3. **Adjournment for Public Participation.** (15 mins)  
Concerns were raised about the safety of pedestrians, from oncoming vehicles and large HGV's, at the junction of Anstruthers on the B B4477. The clerk had spoken to PC D Maunders concerning this and was waiting his response. We are contacting TVP to do a traffic survey.
4. **The minutes** of the last meeting : November 2017 were agreed by all and duly signed by the Chairman
5. **Matters arising** from these minutes for information only: None
6. **WODC & OCC** Councillors report: None

**7. Finance Report**

**7.1** Current Financial Position

**a) Business Current Account for Parish Council and Village Centre**

<b>Balance at the end of December</b>	<b>£ 43,043.86</b>
Represented by: Total Funds available to Parish Council	£ 26,693.74
Total Funds available to Village Centre	£ 16,486.92
Less uncashed cheques	£ 136.90
<b>Overall Total Funds in this account</b>	<b>£42,907.86</b>

**Less Payments to be agreed:**

SSE (Village Centre)	£ 595.81
Castle Water (Village Centre)	£ 100.00
Ernest Cook Trust (Village Centre)	£ 100.00
Caretaker (Village Centre)	£ 104.00
Clerks Salary (three months) (Parish Council)	£ 965.25
<b>Overall Total funds available after payments made</b>	<b>£ 41,142.80</b>

b) **Business Savings Account Parish Council** £15,089.22

**7.2 Proposed projected Income v Expenditure to the year end.**

A discussion was had concerning the proposed Filkins and Broughton Poggs Parish Council Draft Budget for 2018/2019. It was noted that there had been some extra ordinary expenses concerning Street Lighting (£4397.42) and the Playground (£8124.00) which were not budgeted for during 2017/2018.

Signed.....  
Jeremy Irwin Singer, Chairman

**7.3 Agreement of Draft Budget/Precept for 2018/2019.**

The Draft budget will be considered again at March meeting.

The 2018/2019 Precept requirement was not increased given the total funds available and likely expenditure

**8.0 Village Centre & Premises****8.1 Building survey carried out on Village Centre properties**

Cllr JIS reported that a meeting had taken place between Mr. N Owen, Surveyor, Cllr JIS and Cllr N W. It was agreed at the meeting that a schedule of works would be produced detailing the work required.

Mr Owen considered that although the roof is over 85 years old and had exceeded its slate life of 80 years, it was still in reasonable order. However, he recognised some work would be required replacing damaged and missing slates etc. and also the guttering required attention to prevent further water ingress.

Decisions would need to be taken concerning materials to be used.

Cllr JIS reported that a full structural survey is to be carried out concerning the structure of the building. The Parish Council will draw up a programme of essential building works and maintenance.

**8.2 War Memorial**

Cllr R J to update at March meeting.

**8.3 Gassons Allotments.**

The Clerk informed the floor that the rubbish on the offending allotment space had been cleared.

**8.4 Village Telephone Box**

There was a discussion concerning the proposed adoption of the telephone box.

It was agreed that BT was to be contacted to halt its proposal to terminate the line because of insufficient use. There was concern that mobile signals in the village are not always reliable, it is the only emergency line should an accident happen at the swimming pool.

**8.5 Brize Norton meeting and its proposed Consultation Document**

Cllr K F attended the meeting and reported that this was primarily a PR exercise. Another meeting is scheduled for February - the date to be confirmed. Cllr K F noted complaints had been made concerning RAF flights and noise which caused a distraction at a recent funeral at Kencot church. Brize Norton agreed that, if given sufficient notice, they would consider Funerals and weddings to prevent this happening.

Cllr KF reported that the proposed 84 page Consultation Document concerned primarily the control of airspace. Brize Norton radio airspace is expanding to allow better manoeuvrability for the planes and also to control use by private aircraft. They do not anticipate any further additions to the air fleet and this action should have little or no impact on surrounding villages. More information can be found at [www.raf.mod.uk/rafbrizenorton/flyinginfo/bznacp.cfm](http://www.raf.mod.uk/rafbrizenorton/flyinginfo/bznacp.cfm)

**8.6 Discussion concerning the Playground**

One piece of equipment, the little slide, is at the end of its life and was cordoned off before Christmas. Unfortunately this has been removed by unknown person/s. Clark Jones to inspect again and report.

Action required by Cllr Jones to arrange for the item to be removed.

**8.7 Review of maintaining the appearance of the village**

The Parish council wishes to improve the appearance of the Village. It was agreed to continue to clear untidy verges and grass areas including the cemetery. It was also agreed that it would be necessary to set aside more funds to maintain/reduce the summer growth because OCC has cut the number of grass cuts down to one per year.

Signed.....

Jeremy Irwin Singer, Chairman

### 8.8 Discussion concerning the John Cambridge Fund

Cllr JIS said that this fund of £15,000 has not yet been allocated nor spent. He said that previously some thought had been given to a proposal to revamp the ground floor of the village centre, the outside toilets and internal ladies and gents toilets. The playground was also discussed. The Council agreed to look at three to four projects and the costs and longevity of the same. Suggestions welcomed by F&BP PC as to how the funds could be best used for the village community and what other methods of fundraising could be utilized.

### 9.0 Planning, Cemetery and Highways

#### 9.1 Planning Applications update: None

#### 9.2 Cemetery update:

There has been an enquiry for interment of ashes into an existing grave. Approval was given

#### 9.3 Street Lighting update

A discussion was held concerning the cancellation of the recent traffic management cancellation at the junction of Anstruther's Cottage and Bridge Cottage on the B4477.

The traffic management system was suspended because of heavy traffic at the junction. SSE to be asked for a report as to what happened and when this will be re-instated to allow the work to be carried out.

#### 9.4 Discussion concerning the implications of landfill tax

Cllr N W asked for this to be carried forward to the next meeting.

### 10.0 F & BP Policies and Procedures

#### 10.1 Approval of Policies:

There was a discussion concerning the four policies by Cllr J T that had been previously circulated:

1. **Standing Orders** - Adopted , Cllr JIS proposed and was agreed by all
2. **Precept Budgeting** - Adopt for 12 months. Cllr JT proposed and JIS seconded the motion. All agreed.
3. **Financial Regulations** – Cllr J T recommended that this should be adopted and run for a year
4. **Casual Vacancy** – Cllr J T to add in interviews and bring to the March meeting for sign off
5. **Data Protection** - Cllr J T reported that F & BP could join with Alvescott PC concerning the appointment of an independent officer. This was being considered by Cllr J T and Cllr N W  
Cllr J T proposed that a subcommittee to be formed of 3 councillors to continue to review.  
Cllr J T agreed to circulate a list of policies that would be raised over the next 12 months.  
Cllr J T thanked Mrs C Hoad for her help in the practical use/design of the website.

### 11 Discussion of specific Village Centre issues

11.1 A draft budget for the Village Centre will be prepared for the March meeting, whereby Mr N Owen's survey report will have been received and reviewed.

11.2 It was agreed to organise a meeting in April, between Laurence King, Head Engineer WODC and F&BP Councillors concerning the Bund for April.

11.3 The Bridleway – it was agreed to form a working party to clear the bridleway, a date to be announced. Cllr J T agreed to organise the day.

11.4 Speed Sign – not working, AT agreed to inform Highways.

11.5 The Old Bull Pathway. There was a discussion concerning the steep gradient and the camber. It was suggested that the path should be inspected by WODC and Highways from a safety point of view by users.

Signed.....  
Jeremy Irwin Singer, Chairman

**12. Filkins and Broughton Poggs Council Vacancies**

**12.1 Vacancy for Councillor**

CLr Rob Bohm resigned his role of Councillor at the meeting.  
CLr JIS thanked him for his continued hard work in the community.

**12.2 Vacancy of Clerk**

This vacancy arises as Ann is retiring at the end of March.

**12 Forthcoming Parish Council Meeting Dates**

**March Parish Council Meeting:** March 13<sup>th</sup> 2018

**Annual Parish Meeting:** 15<sup>th</sup> May 2018

**July Parish Council meeting:** Tuesday 10<sup>th</sup> July 2018

There being no further business the meeting concluded at 9.30pm

Signed.....  
Jeremy Irwin Singer, Chairman

*Ann Tyldesley*

Clerk to Filkins & Broughton Poggs Parish Council